How to schedule a tutoring appointment in Starfish:

- 1. Go to logins on the UND.edu website and click on Starfish
- 2. Log in using your NDUS credentials
- 3. From here, you have two options to schedule a tutoring appointment
 - a. You are launched into "My Success Network" in Starfish, from there scroll to find the Learning Services: Tutoring Tile under "My Services"

Lourg	
Learning Services: Tutoring	
Tutoring is offered in a variety of subjects.	

i.Click on the title line, *Learning Services: Tutoring* ii.Choose a tutor for the appropriate subject from the list of tutors you see

b. Go to <u>https://und.edu/academics/services/learning-services/appointment-based-tutoring.html</u>

i.Select the subject for which you would like to meet with a tutor

ii.On the schedule, select the link to schedule an appointment with the tutor of your choice

Learning Services: Tutoring	ng Services: Tutoring		
ontact #1 701 777 2117	Team Members		
sit website	Sparlen Tutor	Olyvia Bender Chemistry Tuor	
ocation cCannel Hall, Room 280	Noah Boushee Camputer Science Futor	I Anna Fleming Chemistry & Bology Tutor	
	Sariyah Hossain Coensity Tutor	Thomas Iken	
	Parker Johnson Physics Tutor	In Annabelle Jundt Biology & Chemiday Tutor	
	Joseph Lemker Mechanical Engineering Tutor	Yuliet Monatukwa Chemoly Tuko	
	Chemistry & Bookgy Tutor	Rebecca Seemann Chemical Engineering Totor	
	Kirati Tayutivutikul	Rhett Vail Castro	

4. After you have selected a tutor to meet with, you will see the option to

SCHEDULE APPOINTMENT

on the left-hand side.

5. Select the day and time that works best in your schedule. Note: appointments are available for longer than 15 minutes, but you will choose the first 15-minute period that works for you.

What day and time works for you?

CANCEL

appoint	ment ti	mes yo	ou see (io not	overla	p with	your already scho	eduled appointments.			
07-05	-2022		\rightarrow		08-02	-2022	Filter:	All session types *			
							Tue	esday, July 05			6 available
\leftarrow		Ju	ly 202	2		\rightarrow					
Su	Мо	Tu	We	Th	Fr	Sa	۲	11:00 am - 11:15 am	15m	11:15 am - 11:30 am	15m
					1			Abbott 232		Abbott 232	
3	-4	5	6	7	8	9					
10	11	12	13	14	15	16	0	○ 11:30 am - 11:45 am	15m 0 11:45 am - 12:00 pm	15m	
17	18	19	20	21	22	23		ABOUR 232		A00011232	
24	25	26	27	28	29	30		12:00 pm - 12:15 pm	15m	○ 12:15 pm - 12:30 pm	15m
31								Abbott 232	1011	Abbott 232	1511

BACK

a. If you wish to meet with the tutor for longer than 15 minutes, you can change the duration of the meeting. This step is not necessary if you plan to meet with a tutor for 15 minutes.

Does this look correct?	
Date and Time Tuesday, July 05 11:00 am - 11:15 am	Reason for Visit Tutoring <u>charge</u>
Cranes Junitor Location Abbott 232	If you want, tell us a little bit about what's going on so we can help

CONTINUE

BACK	CONFIRM
b. If you choose to change your appointment leng How long do you want to meet for?	gth:
15 minutes	O 30 minutes
45 minutes	O 1 hour

6. Confirm that all details are correct and share any information you would like with your tutor. You will be sent an email with details regarding your meeting with the tutor and any additional information you may need prior to your appointment.

If you run into any difficulties scheduling a tutoring appointment, email <u>und.tutoring@und.edu</u>, and we will happily assist you through the process. Learning Services looks forward to working with you!