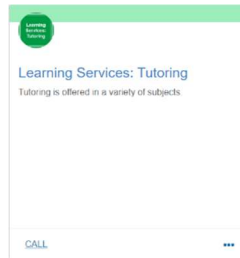


How to schedule a tutoring appointment in Starfish:

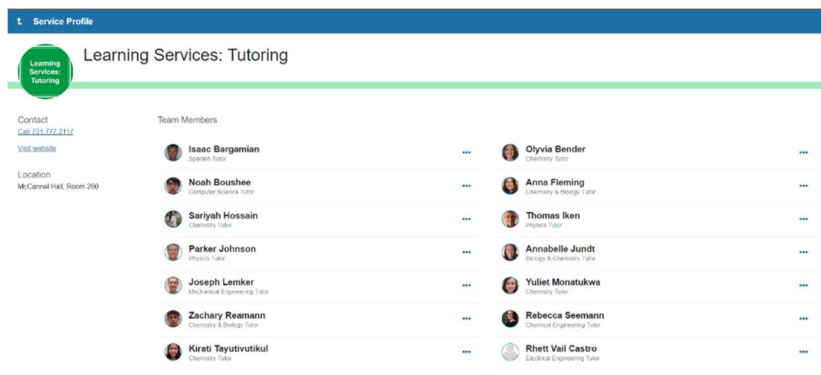
1. Go to logins on the UND.edu website and click on Starfish
2. Log in using your NDUS credentials
3. From here, you have two options to schedule a tutoring appointment
 - a. You are launched into “My Success Network” in Starfish, from there scroll to find the Learning Services: Tutoring Tile under “My Services”



- i. Click on the title line, *Learning Services: Tutoring*
- ii. Choose a tutor for the appropriate subject from the list of tutors you see

- b. Go to <https://und.edu/academics/services/learning-services/appointment-based-tutoring.html>

- i. Select the subject for which you would like to meet with a tutor
- ii. On the schedule, select the link to schedule an appointment with the tutor of your choice



4. After you have selected a tutor to meet with, you will see the option to

SCHEDULE APPOINTMENT

on the left-hand side.

5. Select the day and time that works best in your schedule. Note: appointments are available for longer than 15 minutes, but you will choose the first 15-minute period that works for you.

What day and time works for you?

The appointment times you see do not overlap with your already scheduled appointments.

07-05-2022 → 08-02-2022 Filter: All session types

July 2022

3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Tuesday, July 05 6 available

<input checked="" type="radio"/> 11:00 am - 11:15 am Abbott 232 15m	<input type="radio"/> 11:15 am - 11:30 am Abbott 232 15m
<input type="radio"/> 11:30 am - 11:45 am Abbott 232 15m	<input type="radio"/> 11:45 am - 12:00 pm Abbott 232 15m
<input type="radio"/> 12:00 pm - 12:15 pm Abbott 232 15m	<input type="radio"/> 12:15 pm - 12:30 pm Abbott 232 15m

BACK

CONTINUE

- a. If you wish to meet with the tutor for longer than 15 minutes, you can change the duration of the meeting. This step is not necessary if you plan to meet with a tutor for 15 minutes.

Does this look correct?

Date and Time
Tuesday, July 05
11:00 am - 11:15 am

[Change duration](#)

Location
Abbott 232

Reason for Visit
Tutoring [change](#)

If you want, tell us a little bit about what's going on so we can help

BACK

CONFIRM

- b. If you choose to change your appointment length:

How long do you want to meet for?

15 minutes

30 minutes

45 minutes

1 hour

CANCEL

SAVE

6. Confirm that all details are correct and share any information you would like with your tutor. You will be sent an email with details regarding your meeting with the tutor and any additional information you may need prior to your appointment.

If you run into any difficulties scheduling a tutoring appointment, email und.tutoring@und.edu, and we will happily assist you through the process. Learning Services looks forward to working with you!