Minutes of Essential Studies Committee, February 12, 2016 at 2:00 pm

Meeting called to order at 2:00 pm. Lori Robison presided.
In attendance: Christina Fargo, Ken Flanagan, Donovan Widmer, Dave Yearwood, Joan Hawthorne, Lori Robison, Erich Jauch, Ryan Zerr, Melissa Gjellstad

I. Approval of Minutes from January 29, 2016. Motion to approve, with a second. Motion carried with one abstention.
II. Validation
    ➢ **Lang 380: Global Gateways**.
        • Breadth of Knowledge: Humanities
        • ES Goal: Communication (writing and speaking intensive)
        • Special Emphasis: Advanced Communication
      Motion to approve. Motion carried unanimously.
III. Director's Report. Assessment Week coming up. Also discussed next week's fora with faculty. Thoughts were shared about revising the Executive summary, such as adding a Pro which gets at how redistributing SE credits might be a good thing, and that all we're really talking about here is creating three new courses. Emphasize "integrative" and "interdisciplinary" for core courses.
IV. Discussion of a future BoK revalidation process.
    a. Current idea: return to regular cycle, but just for BoK part of each course.
    b. Additional thoughts:
        i. We should add an expectation that faculty involved with ES courses contribute to ES Program in ways like the following:
            1. Contribute Assessment Data
            2. Assessment Week proctoring
            3. Scoring Session
            4. Discussion group about goal
            5. Rubric development
            6. Performance task development
            7. "Gatherings" of ES faculty – to foster a sense of belonging to the program (perhaps organized by goal or BoK, or…)
            8. Some of what is reported on the form feeds into the immediately above point, OR
            9. Form becomes a pre-meeting homework assignment
        ii. Also, something much like St. Olaf example, minus data summary.
        iii. Mention all goals that are part of course, not just a single one?
        iv. Perhaps Jeff could add to the list of faculty development ideas that can be added to above list.
        v. Goal: Form is a single page, and then activity (or whatever) becomes the other piece that ensures a revalidation.
        vi. Would ES SOAR reports be useful to look at? Might that inform this discussion?

    Discussion ended with the conclusion that Ryan should draft a one-page revalidation form which uses the example he mentioned as a starting point, and that incorporates the ideas discussed at this meeting. He will bring it forward for discussion at our next ESC meeting.

Meeting adjourned at 2:40. Next meeting Feb 23, 2016, at 10:00, in Carnegie 102.