



**DIGITAL  
LEARNING  
TREE**

*in partnership with*

**UND** UNIVERSITY OF  
**NORTH DAKOTA**  
PROFESSIONAL DEVELOPMENT FOR EDUCATORS

## ***T&L 2900— New Teacher Help***

### **Course at a Glance**

**Instructor/Presenter:** Shannon Holden

**Length:** 45 hours, complete in four months

**Dates:** Rolling admission

**Number of Professional Development Credits:** 3

### **Introduction**

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Half of all new teachers leave teaching or are dismissed within the first five years. This course was developed by administrators and teachers with a combined 50 years of experience in the classroom to strengthen novices in these areas: Motivating unmotivated students, implementing an effective discipline plan, and forming positive and productive relationships with students and parents. Last – but not least – this course uses the latest research, best practices and common sense to help teachers develop a solid knowledge base in order to become an effective teacher in a very short period of time. This course is the best way to bridge the gap between “theory-based” undergraduate teacher-preparation programs and the practical world of the new teacher.

### **Learning Objectives**

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After completing this course, educators will know:

- Research-based instructional strategies that work in the real classroom
- Discipline plans that minimize disruptive and disrespectful student behaviors
- How to involve parents in their student’s educational endeavors
- Motivational strategies that will work on disconnected students
- Strategies to avoid being reprimanded, disciplined, dismissed, non-renewed, or sued.
- Where to find free online resources to help build an educator’s repertoire of teaching techniques

### **Session Topics**

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1. The First Day of School
2. Using Rationales to Build Relationships
3. Building Relationships With Parents & Staff
4. Your Teaching Evaluation
5. Contacting Parents the Right Way
6. Making a Good First Impression
7. Can You Be Liked AND Respected?
8. Solving Mysteries
9. Avoiding Litigation

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10. Make Perception a Reality
11. Discussion Topics to Avoid
12. Using Video Technology Correctly
13. New Teacher Strengths
14. Sample Discipline Plan
15. Documentation
16. Building Relationships
17. Dealing With Difficult Parents
18. The First Week of School
19. Career Killers
20. Using the Lines of Communication Available to You
21. Things You May Not Have Been Taught in College
22. Your Mental Health
23. Make Yourself Indispensable
24. Your Grading Plan
25. The Last Weeks of School
26. Using Summer to Prepare
27. Finding a Job

**Methods of Instruction will include:**

- Individual lessons
- Multiple-choice quizzes
- Assignments
- PowerPoint presentations (250 + slides)
- Final reflection assignment

**Text and/or Other Materials**

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Video, screen captures, multiple-choice quizzes, and PowerPoint presentations (210 slides) are provided by the instructor in this online course. There are NO required textbooks.

**Assignments**

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This course has seven assignments, including a final reflection assignment. The course includes twenty-seven multiple-choice quizzes. The final essay encourages participants to write a reflection on what they have learned during the course.

Percentage of Course Credit:

- **Quizzes** – 70%
- **Assignments** – 30%

Due Dates of Major Assignments, Projects, and Examinations:

- This online, self-paced program can be started and completed at the student's own leisure **within four months from the start date of the course.**

**Grading**

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**This online course uses Letter Grading (A – F) or Satisfactory/Unsatisfactory (S/U) according to the Quiz results. The grading option must be selected at the time of course registration.**

The course administrator will review students' answers and provide feedback. Students will be evaluated on their

quiz grades, assignment presentation, and the quality of all the assessments required for this course. There is an opportunity for the students to repeat the quiz twice should they fail.

### **Scholastic Dishonesty**

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Students enrolled in this course are expected to be aware of the seriousness of scholastic dishonesty. Unacceptable behavior such as submitting someone else's work as your own, cheating on exams, or plagiarizing can result in failure of the course or other sanctions. For a more detailed description of these policies, please refer to the UND Code of Student Life; Appendix IIIa-3, at: <http://und.edu/student-affairs/code-of-student-life/>