

2025 University Directed Study Abroad Proposal

Contact Information	
Name of Instructor/ Program Director	
Title	
Department/College	
Email	
Phone	

Name of Co-Director	
Title	
Department/College	
Email	
Phone	
Rationale for selecting Co-Director	

Course Information	
Title with course number	
Number of credits	
Term to be offered in 2025	Intersession Spring Break Spring Term – May Summer
What essential studies/program requirements does this course fulfill?	
Prerequisite(s)	No Yes <i>Course pre-req:</i>
Rationale for choosing location in relation to course content	
100-150 word brief description of course (for providers to assist in appropriate activities and site visits)	
Learning Outcome 1	Assessment for Outcome 1
Learning Outcome 2	Assessment for Outcome 2
Learning Outcome 3	Assessment for Outcome 3

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				<input type="checkbox"/> Academic <input type="checkbox"/> Tourism
Use this space to outline if you need classroom space, special equipment, preferred transportation, etc. for any part of the program.				

Required Approval Process for All New and Renewing UND University Directed Study Abroad Programs

To help ensure safety and compliance with all UND Study Abroad policies and procedures, this proposal form must be completed and submitted online via Qualtrics by **March 1, 2024**.

Reach out to the Study Abroad staff if you have any questions regarding this approval process and how to complete the forms or refer to the [University Directed Program Proposal](#) page on our website.

It is the responsibility of the department to coordinate the Director course load/compensation and Co-Director compensation for study abroad programs and to submit course materials to the Office of the Registrar for student registration.

UND Study Abroad will route the submitted [online proposal](#) through DocuSign for signatures to the appropriate offices of the Program Directors for approval. The following signatures are required:

- Director
- Chair of Director's department
- Dean of Director's college
- Co-Director
- Co-Director's Chair or Supervisor
- Co-Director's Dean or Vice President
- Vice Provost for Undergraduate Studies & Student Success