1. A meeting of the Essential Studies Committee was held on February 20, 2009, in Montgomery Hall, room 20. Adam Kitzes presided.

2. Those present at the meeting were Suzanne Anderson, Mary Coleman, Devon Hansen, Joan Hawthorne, Sukhvarsh Jerath, Adam Kitzes, John La Duke, Chuck Moretti, Don Poochigian, Ty Reese, Lori Robison, Tom Steen, Ryan Zerr and Connie Borboa.

3. Ryan Zerr moved to approve the minutes from February 20. The motion was seconded, voted upon and carried unanimously.

4. Course revalidations for Phil 283, 372 and Rels 342. Joan Hawthorne moved to approve all three course revalidations. The motion was seconded, voted upon and carried unanimously.

5. Course revalidation for Rels 345. Joan Hawthorne moved to provisionally revalidate. The motion was seconded, voted upon and carried with two abstentions.

6. Management 475 validation for Capstone. Joan Hawthorne moved to validate the course and request a C designation statement be added to the syllabus. The motion was seconded, voted upon and carried unanimously.

7. Occupational Therapy 451 validation for Social Science credit and US Diversity special emphasis. Don Poochigian moved to approve the request. The motion was seconded, voted upon and carried with a vote of 9 in favor of and 1 opposed.

8. Occupational Therapy 458 validation for Advanced Communication credit and Humanities. Sukhvarsh Jerath moved to approve the course for validation of Advanced Communication only. The motion was seconded, voted upon and carried with a vote of 8 in favor of and 2 opposed.

9. The Committee reviewed a recommendation from the Transfer Committee concerning when the old 1993 document for transferring courses will become obsolete and the new evaluating policies will begin. Joan Hawthorne moved to adopt the recommendation of the Transfer Committee to use the effective date of fall 2012. The motion was seconded, voted upon and carried with a vote of 8 in favor of and 1 opposed.

10. The next meeting will be February 27.

11. Meeting adjourned at 4:40 p.m.

Recorded by Connie Borboa