Minutes of Essential Studies Committee, October 29, 2010

A meeting of the Essential Studies Committee was held on October 29, 2010, in the Medora room of the Memorial Union. Sherrie Fleshman presided.

Those present at the meeting were Mary Coleman, Sherrie Fleshman, Judy Hall, Adam Kitzes, Corbin Johnson, Brett Goodwin, Lori Robison, Joan Hawthorne, Brian Kistner, Dorothy Keyser, Yeo Howe Lim, Stuart Schneider, Tom Steen, and Suzanne Anderson.

Minutes – October 15, 2010. Dorothy Keyser moved to approve the minutes as distributed. The motion was seconded, voted upon and carried, 9 approved and 1 abstained.

Sherrie Fleshman reported on the meeting with the professional advisors. She indicated that they presented a list of questions, some were answered but others need discussion. She will present to the Committee a written list of the questions and recommendations for discussion and endorsement at the next Essential Studies Committee meeting.

The procedure for revalidation of recently validated courses was discussed. Joan Hawthorne moved that if a course was validated in the prior academic year, there was no need to complete a new form. The validation form will be provided by the Essential Studies Office for the subcommittee review and the department will only submit assessment data. The motion was seconded, voted upon and carried unanimously.

Tom Steen presented the Director’s report. He presented to the Committee the proposed constitution for the North Dakota General Education Council. He asked the Committee to review the documents. He also described the UND process for endorsement. The Essential Studies Committee will discuss the documents and take action by the end of the semester. The expectation is that it will go to University Senate at the February meeting.

Adam Kitzes presented the student petitions.

  a. Lauren Carew – Adam contacted the student regarding clarification of her intent. She was not willing to change her petition. Adam moved to deny the petition. The motion was seconded, voted upon and carried, 10 approved and 1 abstained.
  b. Ben Reid – There were three petitions, one for Global diversity, one for US diversity and one for Fine Arts. Adam moved denial on all three. The motion was seconded, voted upon and all three carried unanimously.
  c. Hong Kim Thi Nguyen – There were four petitions, one for Arts & Humanities, one for World Culture, one for Communications, and one for Social Sciences. Adam moved approval of all four petitions. The motion was seconded, voted upon and all four carried unanimously.
  d. There are two petitions outstanding that Adam still needs to discuss with the department. The expectation is they will be presented at the next meeting for action.

There was one subcommittee report from Mary Coleman on communication. She indicated that she offered to set up a meeting with the department members on revalidation. Kathleen Tiemann will also be included in that meeting.
Elections were held for the vice chair/chair elect position. Stuart Schneider was nominated. Judy Hall moved that nominations cease and to cast a unanimous ballot. The motion was seconded, voted upon and carried, 11 approved and 1 abstained. The next meeting is November 12th.

Meeting adjourned at 2:45