Minutes of Essential Studies Committee, February 4, 2011

1. A meeting of the Essential Studies Committee was held on February 4, 2011, in the Leadership Room of the Memorial Union. Sherrie Fleshman presided.

2. Those present at the meeting were Mary Coleman, Lori Robison, Sherrrie Fleshman, Dorothy Keyser, Stuart Schneider, Yeo Howe Lim, Harmon Abrahamson, Brett Goodwin, Joan Hawthorne, Judy Hall, April Bradley, Tom Steen, Adam Kitzes, Suzanne Anderson, and Christina Fargo.

3. Minutes January 28, 2011. Minutes were accepted.

4. Updates:
   Tom Steen shared the following:
   - The ratification of the North Dakota General Education Council Constitution was approved by the University Senate on February 3, 2011.
   - The GUEST document will be sent out to committee members by email for review after one final meeting of the subcommittee. The GUEST document will be discussed by the committee at a future meeting and voted upon for approval.
   - The subcommittee that is revising the revalidation form will not meet again until the GUEST document is approved. Once a new form is developed and approved it will be put in place for next year.

5. Joan Hawthorne shared the new process for revalidation.
   a. Subcommittee receives documents.
   b. Subcommittee meets and reviews documents that were received and makes decision on revalidation.
   c. Subcommittee liaison will fill out revalidation form.
   d. Completed form is reviewed by the other subcommittee members.
   e. Form is sent to Sherrie Fleshman for distribution to the ES committee.
   f. Form is reviewed by committee at the ES committee meeting.
   g. If committee suggests changes they are made by the subcommittee liaison.
   h. Once document is approved it needs to go to the ES person in the Registrar’s Office for permanent record.

   Dorothy Keyser moved to approve Joan’s suggested process for revalidation. The motion was seconded, voted upon and carried unanimously.

6. Adam Kitzes presented the student petitions.
   a. Ben Reid – Fine Arts request, Adam Kitzes moved approval. The motion was seconded, voted upon and carried unanimously.
   b. Ben Reid – Global Diversity request, Adam Kitzes moved approval. The motion was seconded, voted upon and carried with one abstention.
   c. Ben Reid – US Diversity request, Adam Kitzes moved denial. The motion was seconded, voted upon and carried unanimously.
   d. Shawna Hall – Waiver request, Adam Kitzes moved denial. The motion was seconded, voted upon and carried unanimously.
   e. Kristine Ouradnik – Global Diversity request, Adam Kitzes moved denial. The motion was seconded, voted upon and carried with one abstention.
   f. Siri Urquhart – US Diversity request, Adam Kitzes moved approval. The motion was seconded, voted upon and carried unanimously.
g. Michael Baltus – Arts & Humanities and World Cultures request, Adam Kitzes moved denial. The motion was seconded, voted upon and carried unanimously.

h. Rob MacLead – waiver request, Adam Kitzes moved approval. The motion was seconded, voted upon and carried unanimously.

i. Rob MacLead – Social Science request, Adam Kitzes moved denial. The motion was seconded, voted upon and carried unanimously.

7. Next Meeting February 18th.

8. Meeting adjourned.