Minutes of Essential Studies Committee, January 21, 2011

1. A meeting of the Essential Studies Committee was held on January 21, 2011, in the Medora room of the Memorial Union. Sherrie Fleshman presided.

2. Those present at the meeting were Adam Kitzes, Mary Coleman, Lori Robison, Sherrie Fleshman, Dorothy Keyser, Stuart Schneider, Yeo Howe Lim, Brett Goodwin, Brian Kistner, Joan Hawthorne, Suzanne Anderson, Tom Steen, and Christina Fargo.

3. Minutes – December 3, 2010. Dorothy Keyser moved to approve the minutes as distributed. The motion was seconded, voted upon and carried unanimously.

4. Updates:
   Tom Steen announced that the Guidelines for Undergraduate Essential Studies Transfer (GUEST) document needs to be reviewed and approved by the Essential Studies Committee. This document is a set of guidelines that the Office of the Registrar and Advisors will use to answer Essential Studies questions regarding transfer.

5. ME 480
   ME 480 was validated as a Capstone on November 19, 2010. At the meeting on November 12, 2010, the Committee approved that courses validated as Capstones during the Fall semester 2010 would become ES effective during spring Semester 2011. The request is being made that ME 480 count as an ES Capstone retroactively for Fall 2010--the course was validated in Fall 2010 (data was collected and submitted as part of the validation process) and the course is only taught in Fall semesters.

   Adam Kitzes moved approval. The motion was seconded, voted upon and carried unanimously.

6. Student Petitions:
   Turki Alhusaini – Adam Kitzes moved denial. The motion was seconded, voted upon and carried unanimously.
   Cari Kachena – Adam Kitzes moved denial. The motion was seconded, voted upon and carried unanimously.

7. Announcements:
   How to proceed with assessment of revalidation needs to be discussed in further detail. Committee will look at current process and determine how to proceed.

8. The next meeting January 28th.

9. Meeting adjourned.