

**NORTH DAKOTA UNIVERSITY SYSTEM
LEGAL NAME CHANGE REQUEST FORM**

I hereby request that my legal name, as it appears on my student academic demographic record, be changed as indicated below. **All legal name change requests must be accompanied by the corresponding legal documentation showing the change and a social security card reflecting the new name.** Examples of legal documentation include marriage license or court documents. International students, the passport name change documentation is acceptable. This request will change the legal, primary, and preferred name on the student academic record. All name changes to payroll records must be made with the Payroll Office.

**Complete
Legal Name** _____

Last First Middle

**Most Recent
Former Name** _____

Last First Middle

**Other Former
Names** _____

Last First Middle

Birth Date _____

Student ID# _____

Contact Phone# _____

Signature _____ **Date** _____