New Student Veteran Checklist

Links to any UND office can be found at the A-Z link at the top of the UND homepage at UND.edu

__ TRANSCRIPTS: Send your official transcripts for previous college-level coursework, including military training, to the UND Registrar’s Office for evaluation of transfer credits.

__ VONAPP (Veterans On-Line Application): Visit https://www.vets.gov/education/apply/ to fill out the online application and to get your official Educational Benefits (COE or NOBE) mailed to you.

__ COE OR NOBE: For those using education benefits from the VA, submit your Certificate of Eligibility (COE) or Notice of Basic Eligibility (NOBE). Once received, email a copy to UND Veteran & Nontraditional Student Services.

__ MEET WITH YOUR ACADEMIC ADVISOR: If you do not have an academic advisor assigned, visit the department of your major.

__ ADDITIONAL MAJOR/MINOR: If you want to add a major or a minor to your degree plan, contact that department to declare it.

__ ENROLL IN CLASSES: You must be registered in classes to use your education benefits.

__ SEMESTER ENROLLMENT FORM: Complete this form to use your VA Education Benefits at UND. Students must be wholly enrolled in courses, and have a copy of their COE or NOBE to complete the form. The Semester Enrollment form, via the orange button, can be found on our webpage at UND.edu/military.

To ensure that financial aid is received in a timely manner, students need to complete these steps by Apr 30 (for summer/fall semester) or Nov 30 (for spring semester).

__ TRANSFER STUDENT: For those that used VA benefits at another school prior to UND, you must complete the 22-1995: Request for Change of Program/Place of Training. (Students using Chapter 35 should use form 22-5495) The form must be completed and submitted to the VA. The form can be uploaded into the VA website; www.va.gov.

__ FINANCIAL AID: We encourage all students to complete the Free Application for Student Aid (FAFSA), found online at fafsa.ed.gov.

__ VISIT the Veterans Educational Training (VET) office for assistance in your transition to campus, located in McCannel Hall, Room 170.

__ IN-STATE RESIDENCY STATUS: (ONLY APPLICABLE IF NOT USING VA BENEFITS/FUNDING) Military/Veteran students, dependents, and spouses can receive the ND resident tuition rate. (Out of state guard/reserve are not eligible.) This is a one-time process and you will need to submit the following items during the current semester to determine if you qualify for the reduced tuition rate.

- Student’s ID number
- Veteran’s DD-214
- Birth or Marriage Certificate

Service Members only: If you did not indicate military/veteran on your UND application, please fill out the form here, http://und.edu/admissions/student-account-services/nd-residency.cfm
Contact and Resource Guide
UND is committed to promoting well-being and academic success for all students. The following is just a sample of the many resources offered.

**UND Veteran & Nontraditional Student Services** – 701.777.3363 (F: 701.777.1277 )
This office includes the Certifying Official, a staff Coordinator, and a lounge area for veterans. It is located in McCannel Hall, Room 170 or at [UND.edu/military](http://UND.edu/military).

**Regional VA Office** – 888.442.4551
Phone Verification – 877.823.2378
Address Change/Direct Deposit – 877.838.2778

**Veteran’s Educational Training (VET)** – UND Office: 701.777.6465
The VET program helps veterans through preparatory training (tutoring, advising) to attend the college of their choice. The program is free and offers individualized non-credit course work in mathematics, computer studies, English, reading, and study skills. The office is located at UND in McCannel Hall, Room 170.

**VA Vocational Rehabilitation in Fargo, ND** – 701.451.4652

**GI Bill** – [gibill.va.gov](http://gibill.va.gov) or 1.888.442.4551 (888.GIB.I1L1)
The website allows students to gain a better understanding of their education benefits and allows the student to apply for benefits, update their personal information, and gain access to a variety of resources. The VA’s National Call Center answers general inquiry questions students may have about benefits or status of their application.

**UND Counseling Center** – 701.777.2127
The Counseling Center works to enhance the psychological growth, emotional well-being, and learning potential of students. Walk-in or scheduled appointments are available on the 2nd floor of McCannel Hall.

**UND Disability Services for Students** – 701.777.3425
Students requiring disability accommodations in their courses should review the instructions at [UND.edu/disability-services/](http://UND.edu/disability-services/). Students are encouraged to work with DSS to identify specific accommodations based on current academic courses, update a DSS verification document each semester, and contact professors early to make arrangements for those accommodations.

**UND One-Stop Student Services** – 701.777.1234
Students using education benefits are also eligible for other types of financial aid such as grants, loans and scholarships.

**UND Student Account Services** – 701.777.3911
Student Account Services can assist students with questions regarding Tuition Assistance (TA), tuition and program fees, third party payments, waivers and payments for collaborative students. They also provide customer service for the UND Refund Choice Card.

**UND Wellness Center** – 701.777.9355 (WELL)
The Wellness Center offers personal training, cooking lessons, rec sports, meditation, and more!

Last updated: 7/26/17