UITC, January 24, 2006
1 to 2:30 pm in Gustafson Hall Conference Room.

Present: Barry Milavetz, Robert Haskins, Jan Orvik, Jeff Cox, Kathy Smart, Tatyana Dumova, Rick VanEck, Margaret Myers, Henry Borysewicz, Larry Zitzow, Roy Beard, Tom Wiggen, Barry Brode, Julie Anderson, Mark Grabe, Judy Sargent, Deb Glennen. Dorette Kerian, presided. Guest Chris Austin

1. No changes recommended to notes from last meeting. Future meetings this semester will be 2/13; 3/13; 4/10; 5/8, 2:30 to 4 pm. Dorette noted that minutes for UITC and UITC sub-councils can be found at the UITC web site (http://www.und.edu/dept/uitc)

2. Chris Austin, UND Records Officer presented E-Mail records draft policy and led discussion. Faculty need to know what records (electronics and paper) they need to retain for students. The Council did not recommend changes to the draft before it's presented to the President's cabinet.

3. Updates
   a-IT Literacy- Deb Glennen and Tom Wiggen reported on conversations with the VPAA and Provost. He suggested a follow on meeting with Deans Council (scheduled 2/2/2006) to gauge their interest and support.
   b-Portal-Dorette Kerian reported her commitment to report back to the President in March as to feasibility of a portal within financial and other constraints.
   c-CIO-Dorette Kerian reported that there was no further action on a more permanent CIO but there were additional conversations at the Cabinet, according to the President.

4. Dorette Kerian asked if UITC had recommendations for STF regarding unspent excess fund balances which had not been returned to the funds for biennial STF allocation. None were offered.

5. Wireless and open ports—Dorette Kerian reported the implementation of authentication of wireless and open ports in the Memorial Union and CFL for security reasons.

6. Dorette Kerian requested that members consider information technology items that may have a campus cost component to identify campus legislative budget requests in 2007. This will be discussed at the February meeting.