University Information Technology Council
January 28, 2005

Minutes

Attending: Matthew Borkowski, Henry Borysewicz, Barry Brode, Tatyana Dumova, Deb Glennen, Gary Gott, Mark Grabe, Dorette Kerian, Dorothy Keyser, Barry Milavetz, Tim O’keefe, Robert Rubeck, Jordan Schuetzle, James Shaeffer, Kathy Smart, Wilbur Stolt, Richard Van Eck, John Watson, Tom Wiggen, Carmen Williams, Larry Zitzow

1) Introduction of Bob Berg, UND’s Information Technology Security Officer

Bob was introduced to the UITC members and he covered a number of items related to the job of the ITSO and the expectations of the ITSO. Attached is an outline of Bob’s presentation.

2) New IT Strategic Plan

A draft of the IT Strategic Plan was distributed before the meeting and Jim Shaeffer led a discussion about the plan and solicited input from the UITC members. Several ideas were raised, attached is a new draft of the IT Strategic Plan that incorporates not only the items mentioned in the UITC meeting but also those received after the meeting. PLEASE REVIEW THE ATTACHED IT STRATEGIC PLAN AND FORWARD ANY QUESTIONS TO JIM.

In addition, Carmen Williams indicated that the current draft does not have indicators of success and is not in the correct format. Jim will rewrite the plan including indicators of success as well as in the correct format and distribute that to the UITC membership.

3) CCTV (closed circuit TV) Policy

Jim provided an overview of the expanded use of CCTVs on the UND campus and he was asked by UND general counsel to draft a policy related to the CCTV use. Jim is working with the Chief of UND Police as well as a new security committee that has been established by the VP for Finance and Operations. Jim encouraged UITC members to review the policy and to submit any suggestions they have to him.

Attached to these minutes is the latest draft of the CCTV policy, please review and send your comments to Jim because this policy, with the approval of the UITC will go to the President’s Cabinet for final approval and implementation.