University Information Technology Council
December 19, 2005

Minutes

Members Present: Tom Wiggen, Deb Glennen, Wilbur Stolt, Rick VanEck, Henry Borysewicz, Julie Anderson, Carmen Williams, Larry Zitzow, Carl Warren (for Gary Gott), Mark Grabe, Hossein Salehfar, John Watson, Barry Milavetz, Tatyana Dumova, Barry Brode, Kathy Smart, Margaret Myers. Dorette Kerian, interim CIO led the meeting and took the following notes.

1. UITC, Interim CIO, and meeting schedules
   Kerian reported President’s comments regarding the following:
   a. CIO position: Cabinet is continuing discussions of next CIO responsibilities. Asked for input from interim CIO
   b. UITC: Important organization for IT on campus
   c. Budgets: UITC is asked to review recommendations for budget dollars. Especially asked about committed portal funding amount of $149,750. Budget guidelines for next biennium will be provided to UITC after January 1 for recommendations for IT requests for fy08 and fy09.
   d. Strategic Plan: Wants to see continuing progress on strategic plan including costs to implement items.

2. Recommended budget and IT plan high priorities
   • IT Literacy: SAM at UND – Deb Glennen, Tom Wiggen
     Next steps are to 1) identify costs of using SAM for new students to UND and 2) meet with VPAA to get input to issues such as management and implementation of an IT Literacy program
   • Portal: Discussion of what can be accomplished with one time funding, what portal can bring to the campus, what needs to be done to do UND portal, state of portals with peer institutions.
   • IT initiatives: May be for faculty initiatives, find more information.

   Consensus is to move on portal project as soon as it makes sense to do so, identify use of IT Initiative funds and continue to pursue Network plan funding.

3. Electronic Door Access Software Management System – Margaret Myers
   RFP for system will be let soon with Wellness Center, Twamley, Medical School, SEM and CAS buildings included in initial project. It will compete with other projects for campus funding and will likely be a multiple year implementation. The project will help bring additional services and take greater advantage of campus ID cards.

4. Network update:
   • Gigabit network to campus FY07 Effective July 1 Higher education will have access to 2 Gbps network links to other education and state agency
locations: 1 production and 1 that can be used for research. Researchers can consider projects for use of the research Gbps. There is also some increase in out of STAGENet bandwidth for Internet1 and Internet2. Northern Tier Network Consortium efforts toward multi Gigabit access outside of STAGENet continue. Stories of what use UND has for Gigabit or Multi-gigabit access would help make the case.

- Wireless and Open Data Port access – No time for discussion.