Unallowable Expenditures

Below is a list of expenditures that are not allowed using University funds. This is not an all-inclusive list. If you need further clarification or have questions about a purchase, please contact Accounting Services.

- Air cleaners, purifiers, filters
- Alcoholic beverages
- Calling cards
- Christmas cards
- Coffeepots
- Cups, water glasses, napkins, tableware, etc
- Decorations
- Entertainment
- First class or business class airfare
- Flowers
- Food or beverages for departmental activities
- Gifts
- Gift cards for employees
- Greeting cards
- Holiday cards
- Holiday decorations
- Late check-out charges
- Lost departmental keys
- Lost vehicle keys (state fleet)
- Parking permits for UND staff, faculty, or students
- Parking or other traffic tickets
- Personal care items
- Phone cards
- Pictures
- Picture frames
- Plants
- Room guarantee charges
- Software installed on non-University owned computers
- Spouse or travel companion(s) expenses
- Travel insurance
- Water coolers

Any exceptions will be approved on a case-by-case basis