Enroll in Weight Watchers At-Work at UND
Basic Guide to Enroll On-Line

**Step 1:** Cancel e-tools if you have a current account, or skip to Step 2.

Call 866.204.2885 to cancel your current e-Tools accounts (if you are a current user at another location or on-line) before logging in to purchase a Monthly Pass through the At Work program.

**Step 2:** On-Line Registration

Go to this URL: [https://wellness.weightwatchers.com/employees/employeelogin.aspx](https://wellness.weightwatchers.com/employees/employeelogin.aspx)

On the left 1/2 of the screen, under EMPLOYER ID enter the following:

Employer ID: **51263**

Employer Password: **WW51263**

Then click **Register**.

The Name of Employer: **UNIV of ND** will appear at the top. Proceed with personalizing your account.

For the **Workplace info**, please enter one of the following for **Workplace address**:

- EERC, 15 North 23rd St.

Enter **North Dakota** in the drop down box and **58202** as the zip code.

You will need to **click the box**, then click the **NEXT button**.

The next page will have Meetings (includes OnlinePlus). The zip code will be in the blank. **Press Learn More**.

*There is a message that shows "Meetings at UNIV OF ND are not yet available". This will hopefully be fixed in the future. Go ahead and **scroll down** to the other locations (Southtown Square or Wesley United Methodist Church) and click the “Buy Monthly Pass” green bar.*

The next screen will show correctly with our name and correct rate: **University of North Dakota-MP-Employee(51263) - CS MP. The total is: $44.95/mo.** The system may still show the old cost but will be updated soon.

Complete the Personalize your Account and press **continue**.

Enter your payment details.
You will finish below by **Reviewing and Accepting the Subscription Agreement by checking the box** and pressing **Complete Sign Up**.

Keep a copy of your receipt. This will signify your first day in the UND Weight Watchers At-Work Program and bring it to your first meeting.

**Step 3:**

You must ATTEND THE MEETINGS (not just weigh-in) to be eligible for the $50 Work Well return.

Please have the leader sign your attendance log. Mail it to Work Well (Mail Stop 8365) after your 17th week to receive your $50 return.

**Payment Information:**

- Members will enroll/use the monthly pass for $44.95 per month (as of December 2015). The pass includes 4 weeks of meetings and e-tools.
- The 4 weeks start on the date of purchase of the monthly pass.
- Payments can be made by credit, debit, Paypal, or pre-paid credit card. Checks and cash are not options.
- Weight Watchers will use a recurring automatic billing system therefore payments/memberships can only be cancelled on-line (or by calling or e-mailing Weight Watchers directly).
- The EERC location is open at UND, but you can attend anywhere with your membership.
- Work Well will offer a $50 return up to three times a year for each UND staff/faculty member who is enrolled and who meets the attendance criteria.
- Attendance through the entire meeting is required for 80% of meetings for 17 weeks from your start date in order to qualify. You will need to have your leader sign the attendance log and then you will need to submit to Work Well (Mail Stop 8365) in order to get your reimbursement processed.

**Questions:**

For questions or problems logging in please contact our customer service department team at 866.204.2885.

For questions regarding Weight Watchers at UND, contact the Coordinator of Work Well, Kim Ruliffson at: 701-777-0210 or Kimberly.Ruliffson@und.edu.