In their (typically) final meeting to assess the student's second full thesis draft, thesis committees must discuss the student's grade, with the student absent from the room if possible. Following this meeting, each member of a student’s Thesis Committee must submit his or her own individual Grade Report—having discussed their rationale with each other and the student at the meeting. In the event of a grade discrepancy between the Honors Contact and the Thesis Committee Chair, the thesis will be given to a tiebreaking third reader (the Honors Committee Chair or a designated Honors Committee member) to assess in consult with the Honors Program Director.

Name of Student __________________________ EMPLID ______________________

Thesis Title __________________________________________________________

The Honors Thesis Grade Report

Thesis Grading Recommendation (check one):

1. ____No revisions are required. I recommend that the student receive a grade of ________.

2. ____The following minor revisions are required (specify revisions below) before the grade is awarded; further committee review is / is not necessary (circle one):

When the above revisions are made, I recommend that the student receive the following grade: ________.

3. ____Major revisions are required and must be reviewed by the designated committee member, ____________________________________________, who will contact the Honors Office when a revised draft has been approved (specify required revisions):

When revisions are completed/approved, I recommend that the student receive the following grade: ________.

If revisions are not completed/approved, I recommend the student receive the following grade: ________.

Thesis Committee Member Signature: _______________________________ Date ________________

My role on this committee is (check): Thesis Chairperson □ Honors Contact □ Optional Member □

THIS FORM MUST BE RECEIVED DIRECTLY FROM THE THESIS CHAIR OR DESIGNATED COMMITTEE MEMBER TO THE HONORS OFFICE, BOX 7187 (Robertson/Sayre Hall, rm. 7), FAX # 777-2365, AT LEAST THREE DAYS BEFORE THE DATE BY WHICH GRADES ARE DUE TO THE REGISTRAR.