SENATE SCHOLARLY ACTIVITIES COMMITTEE MEETING MINUTES

Monday, September 14, 2015-Twamley 305

PRESENT  G. McGimpsey (for B. Milavetz), S. Noghanian, C. Prescott, D. Ellingson, J. Ralph, S. Meyers, T. Clement, C. Ozaki,

ABSENT:     T. Desell, A. Looby, M. McGinniss

D. Ellingson called meeting to order at 1:06 p.m. Introductions were made.  G. McGimpsey is the new Vice President for Research & Economic Development.  Attending on behalf of B. Milavetz

1. Election of Chair and Vice Chair.  D. Ellingson called for nominations as outgoing chair.  D. Ellingson discussed the duties of the chair.  S. Noghanian nominated C. Prescott as chair.  No other nominations were made.  Motion passed for C. Prescott to serve as chair.  C. Ozaki said she would be willing to serve as vice chair.  No other nominations.  Motion passed for C. Ozaki to serve as vice chair.


3. Deadline Dates.  S. Noghanian discussed the travel deadline dates.  Since the dates have already been published on the website, committee will discuss at a future meeting this year.

4. Allocation of Budget.  G. McGimpsey asked about the budget.  D. Ellingson discussed how the process of allocating the budget has worked in the past with the same budget putting 60% towards travel, 20% towards RCA & Publication, and 20% towards NFS.  S. Noghanian shared a draft of a New Faculty program for funding from the Provost.  She thought the money could be put into the SSAC New Faculty budget line.  J. Ralph motion to approve funding as in the past as mentioned.  C. Prescott seconded the motion.  G. McGimpsey asked how applications are reviewed and if funding is primarily going to one college.  Motion passed to approve budget at 60%, 20%, and 20%.

5. SharePoint.  Julie discussed that all applications and review forms, ect… are on SharePoint for members to review.

6. Other Matters.  Discussed the review process.  C. Prescott and C. Ozaki stated unable to attend the 10/19.  Julie will look into changing the meeting to the following Monday which is 10/26.  D. Ellingson stated that since a senate committee the meeting dates, minutes, and agendas should be published on the website.

Meeting adjourned at 2:05 p.m.