UASRCC MEETING MINUTES

Wednesday, February 17, 2016. Tech Accelerator-Training Room

PRESENT: T. Heitkamp, K. Porter, E. Plummer, J. Jenkins, C. Juntunen
P. O’Neill, P. Haga, H. Wamstad, A. Frazier, M. Nelson, M. Bowles,

Others Present: Chris Theisen, (Northern Plains UAS Test Site)
Ed Schafer (UND President)
Grant McGimpsey (Vice President for Research & Economic Development)
Brandi Jewett (Grand Forks Herald)

ABSENT: F. Matejcek, B. Milavetz, B. Huschle, B. Gengler, B.J. Maxson, A. Palmer, G. Lloyd,
D. Harsell,

T. Heitkamp called the meeting to order at 8:32 a.m. Introductions were made to President Schafer and Vice President McGimpsey.

1. Possible Name Change for the Committee. T. Heitkamp discussed how while she was at a function and E. Schafer discussed the name of the committee. He thought a name change would better reflect the image of the committee. Discussed how the committee is more about ethics and privacy than compliance. M. Nelson asked C. Theisen what was the name of the committee in the test site proposal should it more closely match with the test site proposal. C. Theisen stated what was included was a privacy and ethics. J. Jenkins discussed the beginning of the committee and thought the naming was done by B. Milavetz. Said that ethics can be different with everyone but thought research needs to be included since it is part of the university. G. McGimpsey stated by having compliance as part of the name, individuals may not know what they are complying with. Stated research ethics would be more appropriate. K. Porter suggested to follow IRB model. P. O’Neill stated that the committee is holding UND researchers to higher level. P. O’Neill asked if committee is limiting the test site with industry. C. Theisen discussed how industry could go out without the test site and work with someone with a 333 and there is nothing stopping them from going to the FAA themselves to get approval. He discussed what is gone over with individuals when they come to the test site and work with someone with a 333 and there is nothing stopping them form going to the FAA themselves to get approval. He discussed what is gone over with individuals when they come to the test site. M. Nelson asked where the UND tie in is with the test site. Said the mission of the committee has changed over time. Different names were discussed. A. Frazier stated the changing of the name isn’t going to change the mission of the committee. P. Haga asked if should include encourage to the name. K. Porter motion to change name to “Committee on UAS Research Ethics & Privacy”. C. Juntunen seconded the motion. Motion passed. T. Heitkamp discussed having a subcommittee to look at the charter since there has been changes over the years and the role. K. Porter, C. Theisen, M. Bowles, J. Jenkins, and P. O’Neill will work on the charter.

2. Approval of 12/16/2016 Minutes. H. Wamstad motion to approve. P. Haga seconded the minutes. Minutes approved.

3. Guidelines for Email Vote. T. Heitkamp discussed using IRB model for review. Would have exempt, expedited, and full review. T. Heitkamp asked C. Theisen what he needs when making small changes. Discussed different scenarios when changing airframe or camera. A. Frazier suggested putting airframes and payloads in categories and when approving application it would include any airframe and payload from the proposed categories, 3-5 for each. A. Frazier said would work with the test site to make categories, tiers of identification. Would be able to change airframe, payload, and sensor as long as was in approved category.
4. **Update on Test Site.** C. Theisen stated he needs to do a privacy review annually. Wil send out the powerpoint for the next meeting. There was a site visit from NASA for Doug Olsen's UAS Traffic Management (UTM) project. Will be attending Industry Day in Fargo on February 25th, put on by the Department of Commerce. Will give a UTM update next month. C. Theisen stated there is more interest from insurance companies to do same thing as what was previously approved. Is in early talks of testing on campus “Smart City” concept. Carrington wants to start their own operation instead of working through NDSU.

Meeting adjourned at 9:45 a.m.

Next Meeting-March 30, 2016 at 8:30-10:30 a.m.-Tech Accelerator -Training Room