UASRCC MEETING MINUTES

Friday, March 27, 2015. REAC Training Room


Others Present: Chris Theisen (Northern Plains UAS Test Site)  
Brandi Jewett (Grand Forks Herald)


T. Heitkamp called the meeting to order at 9:00 a.m. Ask committee if any issue with location.

1. Approval of 1/16/2015 Minutes. D. Harsell motion to approve. A. Frazier seconded the motion. Minutes approved.

2. Response to Federal Privacy Review. T. Heitkamp discussed the subcommittee that consists of T. Heitkamp, M. Bowles, and C. Juntunen met to discuss the response to the request from the UASRCC. M. Bowles stated worked off of the community standards research. M. Nelson stated the statement works with all areas of UAS that are within the community. M. Bowles stated will send out a final version to the committee once completed. The response is due April 20th. D. Harsell said the process needs to be transparent. G. Lloyd motion to move forward with the response. B. Huschle seconded the motion. Motion passed to continue work on the response. Committee decided to meet on April 10th instead of the 17th to further discuss the response to give enough time for the subcommittee to make any changes that the committee suggests. Julie will send the change to calendars.

3. NP UAS Test Site Operations Out-of-State. Chris Theisen stated that the test site has received requests to work outside of North Dakota. Asked if there would be a different process than what is currently in place. Stated the client may or may not be using UND airframes. P. O’Neill asked how the UASRCC would deal with such a situation. A. Frazier stated could utilize teleconference. C. Theisen stated the test site would take on the responsibility to of notifications as requested by the UASRCC. D. Harsell asked how soon the test site sees this needing to be done. B. Milavetz stated that the work if dealing with out of state may become a lot of work for the UASRCC. He said there are some models of IRB which this committee is based off of, that charges for its services so could look into charging. J. Jenkins read from the Charter that it states that the committee is charged with all UND research and research conducted under the test site. A. Frazier stated that the time he is on the committee is part of his responsibilities and if charging a client if it is expected that it would automatically be approved. C. Theisen also made comments about charging and how it will be questioned about the cost from the client since it is not currently not required in the OTA for charging. P. O’Neill asked if charging is something we really want to do. A. Palmer said it is something that would be a good thing. We are the only reviewing authority and setting a precedence. P. O’Neill said that the discussion is a variation of the discussion that was had discussing if should work in western North Dakota. Thinks it needs to be further discussed at the next meeting. B. Milavetz stated all test site operations should go through UASRCC. M. Nelson asked if working with client outside of ND and the committee says no to a project what happens then. M. Bowles asked if this was still research. C. Theisen stated everything that the test site does is research. A. Frazier asked why they wouldn’t want to use ND airspace since less congested. C. Theisen gave reasoning. T. Heitkamp suggested the subcommittee with members of UASRCC along with J. Jenkins work
with test site on authority of out-of-state work. A. Frazier proposed at next meeting only work on federal regulations response and out-of-state authority.

4. **Addition of Cass County.** A. Frazier stated there has been a request from Cass County to conduct the protocols involving law enforcement that have been approved in Cass County. GF Sheriff is in favor of it. It would be outside of the original 16 counties, currently they are not in the COA. Does have the ability to get an emergency COA but by adding to current COA will speed up the process. A. Frazier contacted FAA and stated to just add Cass County will be very simple since there have been no previous problems. G. Lloyd asked what would happen if there was a need in multiple counties at the same time. A. Frazier stated there is the capability for two units and that it would depend on importance. M. Nelson motion to approve. P. O’Neill seconded the motion to include Cass County. A. Frazier recused himself and left the room for the committee to further discuss and vote. Motion approved, A. Frazier returned to room after the vote.

5. **Update on Law Enforcement.** A. Frazier stated on July 31st the current research project will end. Two dragon flyers have been donated to the Sheriff’s Dept. After August 1st they will no longer be conducting research. The Sheriff’s Office would still like to work with UASRCC. A. Frazier stated there would need to be a change in the Charter since not UND or with the test site. M. Nelson stated that all law enforcement is involved in the law enforcement protocols and there is an Unmanned Aerial Systems team that is part of the GF special operations group which he, E. Plummer, and the Sheriff is part of. They are a reviewing authority that does review operations so if UASRCC no longer reviews there still would be a level of review. P. O’Neill stated that they are reviewing themselves. B. Milavetz stated could have a memorandum of understanding (MOU) with the county/city, that states could review but contingent if protocol not approved they would agree. M. Nelson stated it would be in the best interest to only agree with the committee since it has worked so far. M. Bowles stated could easily change the charter to include non-research on a case-by-case basis. Also stated that the work with law enforcement has been a great learning tool and would like to continue to work with them. T. Heitkamp suggested to M. Nelson for their group to submit a recommendation that will make it easier to change the charter.

Next Meeting-April 10, 2015 at 9:00-11:00 a.m.-REAC Training Room

Meeting adjourned at 10:25 a.m.