SECTION 5: USE OF UNIVERSITY FACILITIES

5-3 SPECIAL EVENTS

The University of North Dakota reviews proposed special events and activities to assure they are congruent with the educational mission and do not represent an unreasonable risk to participants, other members of the campus community, or University property.

The UND Safety Office has been delegated the responsibility of working with organizations regarding the planning of their event, and processing Special Events Forms. A Special Events Review Board has been established for the purpose of reviewing and approving all proposed Special Events. The Special Events procedure, available at http://und.edu/finance-operations/environmental-health-and-safety/specialevents.cfm, applies to all non-routine events and activities on property controlled by the University of North Dakota as well as off-campus special events sponsored by the University. Proposed activities should be submitted for review two weeks before the proposed event is to occur.

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