1. Log on to Campus Connection

2. Two ways to access My Planner:

2a. Click on My Academics

Choose Plan tab toward top

Regina Strar

Search Plan Enroll My Academics

My Academics

OR

2b. Go to the “other academic” dropdown
3. Two ways to populate courses into planner:

3a. Browse Course Catalog

Choose academic department

- ANAT - Anatomy
- ANTH - Anthropology
- ART - Art
Select box in front of desired course

**ANTH - Anthropology**

<table>
<thead>
<tr>
<th>Select</th>
<th>Course Nbr</th>
<th>Course Title</th>
<th>Typically Offered</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>100</td>
<td>Introduction to Anthropology</td>
<td>On sufficient demand</td>
</tr>
<tr>
<td>☐</td>
<td>120</td>
<td>Introduction to the Forensic Sciences</td>
<td>On sufficient demand</td>
</tr>
<tr>
<td>☑</td>
<td>170</td>
<td>Introduction to Biological Anthropology</td>
<td>Fall, Spring</td>
</tr>
<tr>
<td>☐</td>
<td>171</td>
<td>Introduction to Cultural Anthropology</td>
<td>Fall, Spring</td>
</tr>
</tbody>
</table>

Click Add To Planner at bottom

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Continue as needed

3b. **Plan By My Requirements**

My Planner

Add courses to Planner using:  
- BROWSE COURSE CATALOG  
- PLAN BY MY REQUIREMENTS

Delete all courses in Planner:  
- DELETE ALL

**Essential Studies not fulfilled will not be collapsed**

- **Social Sciences**
- **Arts & Humanities GERs**

- **Not Satisfied**: Arts & Hum GERs - 9 cr in min 2 depts. Hist courses approved as GERs applied to either Arts & Hum or Social Science req. R 274 LN 180
  - Units: 9.00 required, 5.00 taken, 4.00 needed
BS or BA in major department not fulfilled will not be collapsed, Click on course desired

**Econ courses**

Not Satisfied: Econ courses. R 263 LN 32

- Courses: 1 required, 0 taken, 1 needed

The following courses may be used to satisfy this requirement:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
<th>When</th>
<th>Grade</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECON 210</td>
<td>Intro Bus &amp; Economic Statistic</td>
<td>3.00</td>
<td>Fall, Spring</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

View All | First 1 of 1 | Last

On next page, click on add to planner

**ECON 210 - Introduction to Business and Economic Statistics**

Course Detail

<table>
<thead>
<tr>
<th>Career</th>
<th>Undergraduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Units</td>
<td>3.00</td>
</tr>
<tr>
<td>Grading Basis</td>
<td>Graded</td>
</tr>
<tr>
<td>Course Components</td>
<td>Lecture Required</td>
</tr>
</tbody>
</table>
Things to consider:

- Student should note the Prereq (Prerequisite) column which indicates Yes if the course requires a prerequisite prior to enrollment. Click on yes to get more information.
- Student should note the Typically Offered column indicating which semester(s) the course is typically offered.
- Trashcan in the right column of planner is used to delete courses from planner.

<table>
<thead>
<tr>
<th>Select</th>
<th>Course</th>
<th>Description</th>
<th>Prereq</th>
<th>Units</th>
<th>Typically Offered</th>
<th>Req</th>
<th>Delete</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ANTH 171</td>
<td>Intro Cultural Anthropology</td>
<td></td>
<td>3.00</td>
<td>Fall, Spring</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CE 202</td>
<td>Intro Digital Terrain Modeling</td>
<td></td>
<td>1.00</td>
<td>Spring</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CE 306</td>
<td>Fluid Mechanics</td>
<td>yes</td>
<td>3.00</td>
<td>Fall, Spring</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ENGR 201</td>
<td>Statics</td>
<td>yes</td>
<td>3.00</td>
<td>Fall, Spring</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All courses populated into the Planner are added in the Unassigned Courses group.

- Please be sure to assign courses to a specific semester.
  - To assign a course to a specific semester:
    - Select the box to the left of the course
    - Change the “Move selected courses to Term” dropdown to desired semester and click Move.