Career Connect Instructions for Faculty
www.und.edu/careerservices or www.myinterface.com/und/faculty

If you have an established Career Connect account, enter:
USERNAME
PASSWORD

If you are a new user of Career Connect
Please follow contact Career Services at (701) 777-3904 to set up an account

Career Connect Menu Bar Definition and Usage

Home:
Left side of page:
Report a hire
The Report a Hire function can be used to easily report student placement information to our office.

Center of page:
Announcements
Information about upcoming events, etc.
Task List
Any tasks that are being worked on but not completed are listed here.

Right side of page:
You will find a summary of your account.

My Profile:
My Profile
Your contact and department information is located here.

Students:
Search for student’s in your department or major who may be registered in Career Connect.

Employers:
Search employers registered in Career Connect.

Jobs:
Search for jobs with criteria related to your field.
Job listings in Career Connect come to Career Services directly from employers seeking UND students.

Career Events:
This feature allows you to search for all Career Services or Employer Sponsored events such as Career Fairs, Meet and Greets, and Information Sessions.

Sign Out:
Always sign out, especially if using a public computer.

Questions:
Call (701) 777-3904.