

# UNIVERSITY OF NORTH DAKOTA GRADUATE HALL DIRECTOR



## Responsibilities

In conjunction with the Residence Life Coordinator, the Graduate Hall Director:

- Is responsible for the overall operation and administration of a residence hall housing 200-350 students. Additionally, the GHD provides intentional and collaborative leadership to create a positive and developmental student learning community via a residential curriculum model.
- Is involved in the selection, training, supervision and assessment of 5-9 Resident Assistants.
- Coordinates education and outcome-based programming to meet the developmental needs of the residents.
- Guides and serves as an adviser to hall government.
- Works with others to ensure a safe, secure and well-maintained facility.
- Adjudicates violations of the student code and Housing policies as a University hearing officer.
- Participates in the GHD on-call duty rotation.
- Serves on departmental committees.

## Requirements

- Bachelor's degree
- Seeking Master's degree during term of employment. Higher Education or related field preferred
- Previous live-in residence hall experience
- Live-in position with the expectation of high visibility
- Some evening and weekend work
- Demonstrated commitment to residence halls and the development of a positive community environment

## Remuneration

- \$8,800 salary for a 10 month appointment
- Tuition waiver up to 9 base tuition credit hours per semester
- Furnished apartment valued at \$9,000 for 10 month appointment
- Unlimited access meal plan (valued at approximately \$5,438)
- Possibility of summer employment

Applications will be considered for pre-arranged interviews at Oshkosh Placement Exchange 2018. To apply, send cover letter, resume and three references to [monica.evavold@UND.edu](mailto:monica.evavold@UND.edu). For more information, contact Monica Evavold at 701.777.2497.

