University Auditor  
North Dakota University System Office

**Location:** Bismarck, North Dakota  
**Salary:** Highly competitive, salary commensurate with experience  
**Closing Date:** Applications received by 9/28/12 will receive first consideration  
**Status:** Full-time, Exempt, Non-Broadbanded  
**Type of Recruitment:** Internal/External

**Minimum Qualifications**
- Bachelor’s degree in accounting or other appropriate area from an accredited college or university  
- At least five years of senior level audit experience in a complex organization  
- Supervisory experience  
- Certified Public Account (CPA)  
- Demonstrated ability to communicate clearly, effectively, and collegially with the many constituencies  
- Demonstrated ability to adhere to appropriate standards of conduct and ethics  
- Demonstrated knowledge in auditing standards, compliance standards, enterprise risk management, and audit best practices  
- Demonstrated knowledge of complex information systems audits  
- Demonstrated use of Microsoft software (i.e. word, excel)

**Preferred Qualifications**
- Advanced degree  
- Experience in a comparable position in a major university or University System Office

**Application Procedure**
- Submit: 1.) a resume; 2.) a cover letter that addresses each of the position qualifications; 3.) three references; and 4.) a salary history to Laura Glatt, NDUS Office, 600 E Blvd, Dept 215, Bismarck, ND 58505-0230 or by email to laura.glatt@ndus.edu on or before September 28, 2012.  
- Applicants who are residents of ND and eligible to claim veteran's preference must include Form DD214 with the application for employment; claims for disabled veteran’s preference must include Form DD214 and a letter less than one year old from the Department of Veterans' Affairs indicating disability; claims for preference as the eligible spouse of a disabled or deceased veteran must include Form DD214, a marriage certificate and a letter less than one year old from the Department of Veterans' Affairs indicating disability, or the veteran’s death certificate.  
- Due to access to restricted information, the successful candidate will be required to complete a satisfactory criminal background check.

For more information, assistance or accommodation contact: Laura Glatt, Vice Chancellor. Employing Unit: North Dakota University System, (701) 328-4116.
Summary of Work
Reporting jointly to the State Board of Higher Education (SBHE) Audit Committee and NDUS Chancellor, this senior level position is responsible for leading and managing the North Dakota University System's internal audit function, and the conduct of audits to mitigate risk.

More detailed position description available at: www.ndus.edu

Benefits
The North Dakota University System offers challenging work opportunities, a full range of employee benefits including a comprehensive health plan, paid leave, and a retirement plan. For more information, see www.ndus.edu

Equal Opportunity Employer
The employing agency does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in employment or the provision of services, and complies with the provisions of the North Dakota Human Rights Act.