Vice Chancellor for Academic Affairs
North Dakota University System Office

Location: Bismarck, North Dakota
Salary: Highly competitive, salary commensurate with experience
Closing Date: Applications received by 10/1/12 will receive first consideration
Status: Full-time, Exempt, Non-Broadbanded
Type of Recruitment: Internal/External

Minimum Qualifications
- An earned doctorate from an accredited institution.
- Record of successful academic accomplishments.
- Minimum of 5 years progressively responsible senior level experience at the provost or dean level at a major research institution.
- Experience in academic planning, program and policy development, and leadership.
- Ability to communicate clearly, effectively, and collegially with the many constituencies.
- Demonstrated ability to create a learning environment that fosters student success and to develop a technologically integrated environment that fosters innovation within a learning organization.

Preferred Qualifications
- Deep understanding of higher education issues pertaining to community colleges, and comprehensive, baccalaureate, and research universities, as well as K-12.

Application Procedure
- Submit: 1.) a resume; 2.) a cover letter that addresses each of the position qualifications; 3.) three references; and, 4.) a salary history to Laura Glatt, NDUS Office, 600 E Blvd, Dept 215, Bismarck, ND 58505-0230 or by email to laura.glatt@ndus.edu by October 1, 2012. Applications received by October 1st will receive first consideration.
- Applicants who are residents of ND and eligible to claim veteran's preference must include Form DD214 with the application for employment; claims for disabled veteran's preference must include Form DD214 and a letter less than one year old from the Department of Veterans’ Affairs indicating disability; claims for preference as the eligible spouse of a disabled or deceased veteran must include Form DD214, a marriage certificate and a letter less than one year old from the Department of Veterans’ Affairs indicating disability, or the veteran’s death certificate.
- Due to access to restricted information, the successful candidate will be required to complete a satisfactory criminal background check.

For more information, assistance or accommodation contact: Laura Glatt, Vice Chancellor. Employing Unit: North Dakota University System, (701) 328-4116.
**Summary of Work**
As the chief academic officer of the NDUS, the Vice Chancellor for Academic Affairs oversees all academic and student affairs functions within the North Dakota University System including policy development, implementation management, and multi-campus coordination.

The Vice Chancellor reports directly to the Chancellor, is a member of the Chancellor’s Cabinet, and serves as chair for both the academic and student affairs councils of the eleven campus University System governed by the State Board of Higher Education (SBHE).

More detailed position description available at: www.ndus.edu

**Benefits**
The North Dakota University System offers challenging work opportunities, a full range of employee benefits including a comprehensive health plan, paid leave, and a retirement plan. For more information, see www.ndus.edu

**Equal Opportunity Employer**
The employing agency does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in employment or the provision of services, and complies with the provisions of the North Dakota Human Rights Act.