How do I search to see if a vendor has an exclusion?

- Go to www.sam.gov
- Click the “Search Records” button
- You do not need to enter a username & password
Enter the information you would like to search by, for example company name, individual name, or DUNS number, and click on the search button.

Any information that matches your search criteria will be returned.

If an exclusion record is found, it will show in a box marked “Exclusion”. Check the status in the top right corner of the box. If the status indicates “Active”, there is an active exclusion on the entity.

Not all vendors are registered with SAM; if a vendor doesn’t come up during a search, the vendor doesn’t have an exclusion.
Example of searches:

- This search returned numerous results; you will need to verify the address to determine if you are viewing the correct vendor.
- Click on the “+” next to “Status” to unhide the address of the vendor.
- The indicator box is “green” and states “Entity”, this vendor doesn't have an exclusion. UND can purchase goods/services from this vendor.
• The indicator box is “lavender” and states “Exclusion” and the status indicates “Active”. Indicating there is an active exclusion on the entity. UND cannot purchase goods/services from this vendor.