1. Does the institution maintain a copy of its drug prevention program? Yes ☒ No ☐
If yes, where is it located?
https://und.edu/about/student-disclosure-information/student-consumer-information.html
The drug prevention information is listed under “Consumer Information”; listed under “Health and Safety”. The document is entitled University of North Dakota Drug-Free Schools and Campus Regulations Biennial Review.

2. Does the institution provide annually to each employee and each student, who is taking one or more classes for any type of academic credit except for continuing education units, written materials that adequately describe and contain the following?

   a. Standards of conduct that prohibit unlawful possession, use, or distribution of illicit drugs and alcohol on its property or as a part of its activities
      Students: Yes ☒ No ☐
      Staff and Faculty: Yes ☒ No ☐

   b. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol
      Students: Yes ☐ No ☒
      Staff and Faculty: Yes ☐ No ☒

   c. A description of applicable legal sanctions under local, state, or federal law
      Students: Yes ☒ No ☐
      Staff and Faculty: Yes ☒ No ☐

   d. A description of applicable counseling, treatment, or rehabilitation or re-entry programs
      Students: Yes ☒ No ☐
      Staff and Faculty: Yes ☒ No ☐

   e. A clear statement of the disciplinary sanctions the institution will impose on students and employees, and a description of those sanctions
      Students: Yes ☒ No ☐
      Staff and Faculty: Yes ☒ No ☐

   Any comments or clarifications on items 2 a-e:

   UND Alcohol and Drugs Policy:
   https://und.policystat.com/?lt=nEb9f5IphIT42yu4MlKV8w&next=/policy/4428574/latest/

   UND Code of Student Life for Student Conduct Process:

3. Are the above materials distributed to students in one of the following ways?

   a. Mailed to each student (separately or included in another mailing)
      Yes ☐ No ☒

   b. Through campus post offices boxes
      Yes ☐ No ☒
c. Class schedules which are mailed to each student
   Yes ☒ No ☐

d. During freshman orientation
   Yes ☒ No ☐

e. During new student orientation
   Yes ☒ No ☐

f. In another manner
   Yes ☒ No ☐

Any comments or clarifications on items 3 a-f:

All students receive notification regarding Alcohol and Other Drugs through our student training platform, Vector Solutions, that they are required to complete. If they do not complete the training, the student receives a direct email with the information.

Additionally, all newly enrolled undergraduate students are required to complete an online education training program called “Alcohol and Other Drugs” by Vector Solutions. All graduate and returning undergraduate students are invited to complete “Alcohol and Other Drugs” or “Alcohol and Other Drugs (Refresher)” by Vector Solutions. The online education program addresses issues focused on sex in college, healthy relationships, partying smart, sexual violence, and provides resources and links to campus policies including UND’s Code of Students Life and by extension the Drug & Alcohol Policy and Sexual Misconduct Policy. Students are tracked using their UND email accounts and usernames. Students who fail to complete the online training have a hold placed on their student account after the first six weeks of the semester until the online education is completed or a waiver is granted.

Policies are also posted on the UND website for viewing at any time.

This process is completed each semester. Students receive access prior to the start of the semester. Students continue to be added into the system until after the last day to add courses. New students starting during a Summer semester are considered new students in during the Fall semester.

4. Does the means of distribution provide reasonable assurance that each student receives the materials annually?
   Yes ☒ No ☐

5. Does the institution's distribution plan make provisions for providing these materials to students who enroll at some date after the initial distribution?
   Yes ☒ No ☐

6. Are the above materials distributed to staff and faculty in one of the following ways?
   a. Mailed
      Staff: Yes ☐ No ☒ Faculty: Yes ☐ No ☒
b. **Through campus post office boxes**
   - Staff: Yes ☒ No ☐
   - Faculty: Yes ☒ No ☐

c. **During new employee orientation**
   - Staff: Yes ☒ No ☐
   - Faculty: Yes ☒ No ☐

d. **In another manner** (Online employee training module)

Any comments or clarifications on items 6 a-d:

6c. Human Resources uses an online program to distribute, disseminate, and track employee trainings. The Alcohol and Drug policy is covered as part of the onboarding training of new hires during their employee orientation.

6d. All employees receive an annual notification of policies, which includes the alcohol and drug policy. Employees receive email notifications to complete the review of policies and receive weekly reminder emails until they have completed. Supervisors (staff) and department chairs (faculty) are notified to follow up when employees do not complete the training.

7. **Does the means of distribution provide reasonable assurance that each staff and faculty member receives the materials annually?**
   - Staff: Yes ☒ No ☐
   - Faculty: Yes ☒ No ☐

8. **Does the institution's distribution plan make provisions for providing these materials to staff and faculty who are hired after the initial distribution?**
   - Staff: Yes ☒ No ☐
   - Faculty: Yes ☒ No ☐

9. **In what ways does the institution conduct biennial reviews of its drug prevention program to determine effectiveness, implement necessary changes, and ensure that disciplinary sanctions are enforced?**

   a. **Conduct student alcohol and drug use survey**
      - Yes ☒ No ☐

   b. **Conduct opinion survey of its students, staff, and faculty**
      - Students: Yes ☐ No ☒
      - Staff and Faculty: Yes ☐ No ☒

   c. **Evaluate comments obtained from a suggestion box**
      - Students: Yes ☐ No ☒
      - Staff and Faculty: Yes ☐ No ☒

   d. **Conduct focus groups**
      - Students: Yes ☐ No ☒
      - Staff and Faculty: Yes ☐ No ☒

   e. **Conduct intercept interviews**
      - Students: Yes ☐ No ☒
      - Staff and Faculty: Yes ☐ No ☒

   f. **Assess effectiveness of documented mandatory drug treatment referrals for students and employees**
      - Students: Yes ☒ No ☐
      - Staff and Faculty: Yes ☐ No ☒
g. Assess effectiveness of documented cases of disciplinary sanctions imposed on students and employees
   Students: Yes ☒ No ☐ Staff and Faculty: Yes ☐ No ☒

Any comments or clarifications on items 9 a-g:

a) UND conducts two campus assessments that include measurements of alcohol and other drug usage on a biennial basis. UND has participated in the American College Health Association National College Health Assessment (ACHA-NCHA) in every even year since 2000 with the most recent data collection being Spring 2020. UND has participated in various versions of the CORE survey in even years since 2002, with most recent participation being in North Dakota Student Wellness and Perceptions Survey (NDSWAPS) in Fall 2020.

g) Office of Student Rights and Responsibilities and University Counseling Center monitor the effectiveness of mandated substance abuse prevention and education programs.

10. Who is responsible for conducting the biennial reviews?

   Karina Knutson, Associate Director of Wellness Promotion
   Karina.knutson@UND.edu
   701-777-0769

   Carolyn Broden, Assistant Director of Substance Use and Outreach
   Carolyn.broden@UND.edu
   701-777-2127

11. If requested, has the institution made available, to the Secretary and the public, a copy of each requested item in the drug prevention program and the results of the biennial review?
   Yes ☒ No ☐

12. Where is the biennial review documentation located?
   The biennial review can be accessed online on the UND Student Consumer Information site under “Health and Safety” tab: http://www1.und.edu/student-disclosure-information/student-consumer-information.cfm

   A physical copy is located in Wellness & Health Promotion department office.
   Wellness Center
   801 Princeton St. Stop 8365
   Grand Forks, ND 58202-8365

   A physical copy is stored at the North Dakota University System’s Director of Student Affairs office:
   North Dakota University System
   600 E Boulevard Ave, Dept 215
   Bismarck, ND 58505-0230

13. Comments or clarifications on any above items: