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T&L 2900—Talk to Me: Find the Right Words to Inspire, Encourage, and Get Things Done

Course at a Glance

Instructor/Presenter: Nicole Newfield

Length: 45 hours

Dates: Enroll anytime—Complete in 4 months

Number of Graduate Professional Development Credits: 3

Introduction

Talk to Me: Find the Right Words to Inspire, Encourage, and Get Things Done is a powerful guide that every educator should read to learn how to choose the words that will move students to action. Written by master educator Kim Bearden, Talk to Me will capture your interest with 6 effective communication principles that will empower you to engage listeners, develop rapport, gain respect, develop insight, support others, and increase productivity. Practical tools include strategies for multiple common scenarios and challenges that can make communication difficult.

Learning Objectives

At the end of this course, you should be able to accomplish the following objectives:

- Explore the 6 principles of effective communication and describe ideas for implementation.
- Examine factors that may create obstacles to effective communication.
- Develop an awareness of the strategies needed to address common challenges that can make effective communication difficult.

Text and/or Other Materials

Talk to Me: Find the Right Words to Inspire, Encourage, and Get Things Done. California: Dave Burgess Consulting, Inc.

ISBN: 9781946444851

Module Topics and Assignments

Consideration, Motivation, Appreciation

Validation, Conversation, Celebration

Applications and Complications

Situations and Simulations

Grading and Evaluation Activities:

Assignments	Point Value
Modules 1-5: Individual Reflection Activities: Questions will be assigned for each module. Questions and responses will be posted on Schoology.	24 points per assignment; 120 points for the course
Modules 1-5: Discussion Board Posts and Responses to Peers: Initial responses to the instructors' posts. Also, students will respond to at least 2 posts by other learners. Responses will be posted on Schoology.	24 points per assignment; 120 points for the course
Modules 1-5: Additional Interactive Assignments: Instructions will be posted via Schoology for each module.	8 points per assignment; 40 points for the course
Due by the end of the course: Implementation Plan	120 points

Graduate Grading Scale 3 credits		
A/ S	90-100%	400-364 points
B/ S	80-89%	363-328 points
C/ S	70-79%	327-292 points
F/ U	below 70%	Below 292

Scholastic Dishonesty

Students enrolled in this course are expected to be aware of the seriousness of scholastic dishonesty. Unacceptable behavior such as submitting someone else's work as your own, cheating on exams, or plagiarizing can result in failure of the course or other sanctions. For a more detailed description of these policies, please refer to the UND Code of Student Life; Appendix IIIa-3, at: <http://und.edu/student-affairs/code-of-student-life/>