

NUTRITION & FOODSERVICE PROFESSIONAL TRAINING PROGRAM

PATHWAY III(b) - ONLINE (YEARLONG COURSE)

What do I need to know to get registered?

You are registering for **Pathway III(b)**. This course meets the requirements of graduates of the classroom and online instructional portion of an ANFP-approved foodservice manager training program, for those who **also have two years of full-time non-commercial foodservice management experience**. Candidates must submit a copy of a certificate of course completion and you **must** submit employment verification with exam application. To find out if you qualify via this pathway, please visit ANFP's website: <https://www.cbdmonline.org/get-certified/eligibility> or call ANFP at 1-800-323-1908. Be sure you meet the requirements prior to registering for the course.

Getting registered in Four Easy Steps:

Step One: Meet the Course Participation Requirements

In order to enroll in the Nutrition & Foodservice Professional Training Program, you must:

- Have **two years of full-time non-commercial foodservice management experience that can be verified by ANFP (see above requirement)**
- have access to and check your email frequently

Step Two: Review Course Expectations

- Expect to spend 120 hours completing classroom work, divided into some hours for each lesson:
 - » Reading your assigned reading for each lesson
 - » Complete the vocabulary exercises and practice quiz for each lesson
 - » Complete the written assignments for each lesson and submit to the instructor
 - » Complete all quizzes and exams online
 - » Complete assigned projects requiring implementation of learning objectives
 - » Become familiar with all aspects of institutional foodservice operations
 - » Gain proficiency in foodservice operation tasks
- Complete all lessons with an 'S' or Satisfactory grade.
- Completion of all exams with a 70% average.
- Complete all course requirements within the allotted timeframe.
- Upon successful completion you will be awarded a transcript from the University of North Dakota. You will need to submit this plus your Employment Verification form to ANFP to sit for the National Credentialing Exam.

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Step Three: Register for Course and Purchase Textbooks

- Course cost includes: course tuition, online access to the course, three course exams, lesson grading, and feedback from the course instructor
- Purchase the required textbooks at the same time as enrolling in the course.
- To purchase textbooks, follow this link and the directions found on the ANFP Website:
<https://www.anfponline.org/education/students>
- When you go to register, if you are a new customer you will need to create a profile with your personal information and to create a password. You will need a valid email.

Step Four: Application & Participation Requirements

It is very important that each student personally registers for their own course, so UND obtains the correct contact information and email. UND cannot be responsible for information that is unable to be delivered due to incorrect email addresses.

Before registering for this course, I verify that I have read and understand the following:

- CBDM exam eligibility under Pathway III(b) is valid only when verification of successful UND Pathway III(b) Training AND two or more years of institutional foodservice management experience are submitted with exam registration.
- Students must order textbooks immediately after registering.
- Student understands that all lessons, quizzes and exams are offered and completed online.
- Students must complete their own work with honesty and integrity. Copying another student's work, or work not exhibiting these qualities is defined as scholastic dishonesty. Scholastic dishonesty may result in dismissal from the course.
- All parties understand there are no refunds allowed once registered for the course.

[I agree to these requirements and continue registering](#)

You have **12 months** from your enrollment date to complete the course.