

Minutes of Essential Studies Committee, August 22, 2016 at 11:00 am

- I. A meeting of the Essential Studies Committee was held on August 22, 2016 in Carnegie, Rm 102. Ken Flanagan presided.
In attendance at the meeting: Lori Robison, Tanis Walch, Karynn Plumm, Melissa Gjellstad, David Yearwood, Mark Jendrysik, Brooke Solberg, Alena Kubatova, Clement Tang, Brad Reissig, Joan Hawthorne, Layton Erickson, Ryan Zerr, Christina Fargo, Carla Spokely, April Bradley (via phone)
- II. Melissa Gjellstad moved to approve minutes from the May 3, 2016 meeting. The motion was seconded, voted upon and carried with two abstentions.
- III. Director's Report
 - Summer petitions submitted were handled via email by the petition committee
 - o Five submitted (Four approved, One denied)
 - o Six decisions made by ES Director that did not require petition committee approval
 - ES Office will not move from O'Kelly Rm 113 at this time
 - Revalidation update, Oct 1 deadline, 25% of courses have been submitted
 - ES Web page updates, ask ESC for approval of student petition e-form
 - Dashboard has been created for ES course availability (will be on website for spring registration)
 - Ryan will submit an 'ES Activity Overview' to the ULetter
 - ES Capstone Showcase held in May was a success/positive feedback
 - Assessment Week process will remain the same in February
- IV. SELFI
 - draft of ES survey items due in September
 - Joan Hawthorne will help develop questions. See Senate webpage for draft.
- V. IPP Block Development
 - Ryan Zerr met with Tom Steen to discuss IPP. The deadline to submit 'block' for UND to participate is December 31st. The ESC will develop the block (Tom and Ryan started draft). Tom Steen to meet with NDUS to discuss how the Registrar's Office/NDUS system will track IPP students.
- V Proposed goal changes
 - Lori Robison gave an overview of the reason for proposed changes for the new members.
 - ESC will need to develop rubrics for goal changes
 - Proposed changes to ES that came as a result of the ES Program Review held in November '14. Concern was raised that too many students transfer in Diversity credits so proposed changes involve completing Diversity requirement in a 200+ level course. Also, concern on campus of writing abilities and information literacy so proposed change is to remove Advanced Communication requirement from Capstone courses. Some departments on campus have already developed other courses for students to acquire the 'A' requirement.

Meeting adjourned at 12:00 pm, minutes recorded by Carla Spokely.