

Minutes of Essential Studies Committee, October 4, 2016 at 1:00 pm

- I. A meeting of the Essential Studies Committee was held on October 4 in Carnegie, Rm 102. Ken Flanagan presided.
In attendance at the meeting: Brad Reissig, Lori Robison, Tanis Walch, April Bradley, Mark Jendrysik, Clement Tang, Dave Yearwood, Melissa Gjellstad, Joan Hawthorne, Ryan Zerr, Christina Fargo, Sandra Mitchell, Carla Spokely
- II. Mark Jendrysik moved to approve minutes from the Sept 19, 2016 meeting. The motion was seconded, voted upon and carried with three abstentions.
- III. Director's Report
 - ESC Diversity campus meeting will be held October 18 from 1-2, River Valley Room
 - Capstone/Assessment Week meetings October 26 and October 27, all capstone instructors have been invited to attend either session.
 - ES Capstone Showcase will be held December 8
 - 58/59 revalidation forms had been submitted as of 10/4/16
- IV. Student Petitions
 - Student #7-F16
 - Essential Studies Requirement: M,S,T
 - ES Director was contacted by an advisor and no formal petition was filed. Student was one credit short in the M,S,T requirement. The Math department reviewed transfer course and the petition committee recommended the student be granted one credit to fulfill the requirement.
 - Joan Hawthorne moved to approve the request, the motion was seconded, voted upon and carried unanimously.
- V. Revalidation
 - Revalidation feedback form was distributed to committee members along with two submitted revalidation forms (CHIN 201 and ENGR 460). Each committee member reviewed the submissions and held discussion about new process/form. Subcommittees will be determined and the RV courses will be distributed evenly.

Meeting adjourned at 1:58 pm, minutes recorded by Carla Spokely.