

Minutes of Essential Studies Committee, September 6, 2016 at 1:00 pm

- I. A meeting of the Essential Studies Committee was held on September 6, in Carnegie Rm 102. Ken Flanagan presided.
In attendance at the meeting: Lori Robison, Tanis Walch, April Bradley, Elizabeth Bjerke, Karynn Plumm, Melissa Gjellstad, David Yearwood, Mark Jendrysik, Brooke Solberg, Alena Kubatova, Clement Tang, Brad Reissig, Joan Hawthorne, Ryan Zerr, Scott Correll, Christina Fargo, Carla Spokely
- II. Mark Jendrysik moved to approve minutes from the August 22, 2016 meeting. The motion was seconded, voted upon and carried unanimously.
- III. Director's Report
 - Ryan Zerr gave new members an overview of the ES student petition process. Petition committee members are Ryan Zerr, Ken Flanagan, Lori Robison, and Karyn Plumm.
 - ES operating budget was reduced by \$683.00 due to state budget reductions
 - Revalidation deadline is October 1, reminders will be sent to departments from ES Office.
- IV. Student Petitions
 - *On behalf of the petition committee, Ryan Zerr presented all student petitions to the ESC.
 - Student #1-F16
 - Essential Studies Requirement: Science/lab
 - Joan Hawthorne moved to deny petition, the motion was seconded, voted upon and carried unanimously.
 - Student #2-F16
 - Essential Studies Requirement: Fine Arts
 - Mark Jendrysik moved to approve student petition, the motion was seconded, voted upon and carried unanimously.
 - Student #3-F16
 - Essential Studies Requirement: Math, Science, Technology
 - Petition committee made motion to grant student three credits of M,S,T (not a Q or L) from courses that were transferred in from institution in France. The motion was seconded by Mark Jendrysik, voted upon and carried unanimously.
 - Student #4-F16
 - Essential Studies Requirement: Global Diversity
 - Melissa Gjellstad moved to approve student petition, the motion was seconded, voted upon and carried unanimously.
 - Student #5-F16
 - Essential Studies Requirement: Capstone/Advanced Communication
 - Petition committee made motion to approve student request that was submitted by the Biology department regarding the validation of Biology 489 (validation was tabled in the 2015/16 academic year). Dave Yearwood seconded the motion, it was voted upon and carried unanimously.
- V. IPP Update (Scott Correll)
 - Tom Steen met with Darin King, confirmed that the NDUS system is able to provide the necessary support to track IPP students. Scott confirmed that UND will only move forward with IPP with system support and not manually entering/tracking students.

-Still unsure if NDSU will be participating, Scott will follow-up with contacts from NDSU

VI. SELFI

- Committee feedback
 - All questions should be framed the same to avoid confusion
 - The questions will be used this semester with the new 'goal language'

VII. Sub-committee Formation

Ken Flanagan gave overview of the subcommittee preliminary charges. ESC members signed up for sub-committee of their choice.

- Interstate Passport (Convener: Ryan Zerr)
- Diversity and Advanced Communication Requirements (Convener: Lori Robison)
- Mission Statement and Goals (Convener: Ken Flanagan)

VIII. Revalidation Prep

- Qualtrics was used for new RV form, committee members reviewed form
- October 1, is deadline for submissions, 25% already completed
- Sub-committees will be formed to review RV submissions

Meeting adjourned at 1:54 pm, minutes recorded by Carla Spokely.