

## Minutes of Essential Studies Committee November 13, 2017

- 1) A meeting of the Essential Studies Committee was held on November 13, 2017 in Carnegie, Rm 102. Brad Reissig presided.  
In attendance: Kenneth Flanagan, Wendelin Hume, Brooke Solberg, Alena Kubatova, Michael Dodge, Clement Tang, Kristen Borysewicz, Karyn Plumm, Ryan Zerr, Scott Correll, Christina Fargo, Carla Spokely
- 2) Approval of the Minutes from November 3, 2017 – Ryan Zerr moved to approve the minutes. The motion was seconded by Wendelin Hume, voted upon, and carried unanimously.
- 3) Director's Report
  - ESC members encouraged to volunteer for December 7 UNDERgraduate Showcase and December 12 Faculty Scoring Session, contact Carla Spokely to sign up
  - University Senate Budget Committee has a vacant spot, if ESC member interested
  - ES Minor Stage II paperwork has been submitted
- 4) Student Petitions
  - Student #15-F17
    - Essential Studies Requirement: Global Diversity  
After discussion with ESC, petition committee made motion to deny the petition because the student is already receiving US Diversity credit for petitioned course. The motion was seconded by Karyn Plumm, voted upon, and carried unanimously.
  - Student #16-F17
    - Essential Studies Requirement: Fine Arts  
After discussion with ESC made motion to approve the petition. The motion was seconded by Karyn Plumm, voted upon, and carried unanimously.
  - Student #17-F17
    - Essential Studies Requirement: Oral Communication  
After discussion with ESC made motion to approve the petition. The motion was seconded by Karyn Plumm, voted upon, and carried unanimously
  - Student #18-F17
    - Essential Studies Requirement: Humanities  
After discussion with ESC made motion to approve the petition. The motion was seconded by Karyn Plumm, voted upon, and carried unanimously
  - Student #19-F17
    - Essential Studies Requirement: ENGL 130  
After discussion with ESC, petition committee made motion to deny the petition, AP test is not equivalent to ENGL 130 course. The motion was seconded by Karyn Plumm, voted upon, and carried unanimously.
- 5) Brad Reissig led discussion concerning the recommendations to the SEC regarding the review process for ESC actions. A draft of the recommendations was sent to all ESC members for input. Revisions were made during meeting. Ryan Zerr will prepare final draft and send to ESC for approval. Recommendations need to be emailed to the SEC by November 14.

- 6) Validations that have been submitted as of 11/13/17 are:
  - HIST 260
  - CHEM 495 (replacement for current CHEM capstone)
  
- 7) Further planning for implementation of new Intercultural Knowledge & Skills requirements (move to December 1 agenda)
  
- 8) Updating Section 3.9.4 of the Faculty Handbook (move to December 1 agenda)
  
- 9) Meeting adjourned at 10:06 am.

Minutes recorded by Carla Spokely.