

## Minutes of Essential Studies Committee November 3, 2017

- 1) A meeting of the Essential Studies Committee was held on November 3, 2017 in Carnegie, Rm 102. Brad Reissig presided.  
In attendance: Wendelin Hume, Brooke Solberg, Alena Kubatova, Michael Dodge, Heather Terrell, Mark Jendrysik, Kristen Borysewicz, Ryan Zerr, Scott Correll, Christina Fargo, Carla Spokely
- 2) Approval of the Minutes from October 16, 2017 – Ryan Zerr moved to approve the minutes. The motion was seconded by Mark Jendrysik, voted upon, and carried unanimously.
- 3) Director's Report
  - Essential Studies Office made budget increase request for \$1200
  - ESC members encouraged to volunteer for December 7 UNDERgraduate Showcase and December 12 Faculty Scoring Session, contact Carla Spokely to sign up
  - Essential Studies Office now receiving Study Abroad pre-approvals
  - Philosophy and Religion requested 'validation fast track' for courses to be in the Spring 2018 Course Catalog, ESC in agreement that by allowing a department to 'fast track' course approval set an unmanageable precedent.
- 4) Student Petitions
  - Student #13-F17
    - Essential Studies Requirement: US Diversity  
The Sociology department reviewed course in question and did not find it equivalent to UND's SOC 110. After discussion with ESC, petition committee made motion to deny the petition. The motion was seconded by Heather Terrell, voted upon, and carried unanimously.
  - Student #14-F17
    - Essential Studies Requirement: Global Diversity  
After discussion with ESC made motion to approve the petition. The motion was seconded by Mark Jendrysik, voted upon, and carried unanimously.
- 5) Validations that have been submitted as of 11/9/17 are:
  - HIST 260
  - CHEM 495 (replacement for current CHEM capstone)
- 6) Brad Reissig led discussion concerning the role of the University Senate in reviewing ESC actions. A draft titled, 'Recommendations of the Essential Studies Committee to the University Senate Executive Committee regarding Essential Studies Curricular Processes' was handed out for ESC members to review and discuss.
  - It was agreed that the document's recommendations help clarify lines of authority, and that it makes sense to send out ESC activity information to the University Senate moving forward
  - Members supported the idea that the recommendations follow the same format as that followed by the University Curriculum Committee
  - There was discussion about the best timing for reconnecting with departments regarding validation under the new Intercultural Knowledge & Skills criteria. It was agreed that waiting until after the December 7 University Senate meeting would be best.

- 7) The ES Minor proposal passed Stage I, ESC in full agreement to pursue Stage II.
- 8) Updating Section 3.9.4 of the Faculty Handbook (move to November 13 agenda)
- 9) Meeting adjourned at 8:55 am.

Minutes recorded by Carla Spokely.