

## Minutes of Essential Studies Committee October 6, 2017

- 1) A meeting of the Essential Studies Committee was held on October 6, 2017 in Carnegie, Rm 102. Brad Reissig presided.  
In attendance: Wendelin Hume, Alena Kubatova, Charles Miller, Mark Jendrysik, Steve LeMire, Kenneth Flanagan, Karyn Plumm, Joan Hawthorne, Ryan Zerr, Scott Correll, Christina Fargo, Carla Spokely, Brooke Solberg (via phone)
- 2) Approval of the Minutes from September 18, 2017 – Mark Jendrysik moved to approve the minutes. The motion was seconded, voted upon, and carried unanimously.
- 3) Director's Report
  - Informational meeting regarding Assessment Week and ES Showcase will be Oct. 23<sup>rd</sup>, 3 pm – 4 pm in the River Valley Room, ESC members encouraged to attend. The goal is for all departments on campus to be represented in assessment week to help support Strategic Plan - goal #1.
  - The North Dakota General Education Council Summit will be October 20<sup>th</sup> at Valley City State University. All ESC members invited to attend.
- 4) Student Petitions
  - Student #7-F17
    - Essential Studies Requirement: Fine Arts  
After discussion with ESC, petition committee made motion to deny the petition. The motion was seconded by Joan Hawthorne, voted upon, and carried unanimously.
  - Student #8-F17
    - Essential Studies Requirement: Humanities  
After discussion with ESC, petition committee (3-1 in favor) made motion to approve the petition. The motion was seconded by Charles Miller, voted upon, one opposed, motion carried.
  - Student #9-F17
    - Essential Studies Requirement: Humanities  
After discussion with ESC, petition committee made motion to approve the petition. The motion was seconded by Wendelin Hume, voted upon, and carried unanimously
  - Student #10-F17
    - Essential Studies Requirement: Global Diversity  
After discussion with ESC, petition committee made motion to deny the petition, referred to GUEST policy on language courses. The motion was seconded by Wendelin Hume, voted upon, one opposed, motion carried. Joan Hawthorne made recommendation that ESC possibly revise policy in GUEST.
- 5) Kenneth Flanagan made motion to move all Honors courses to the 2018-19 Revalidation Schedule due to program changes. The motion was seconded by Ryan Zerr, voted upon, and carried unanimously.
- 6) Community College of the Air Force articulation agreement
  - The articulation agreement aligns with the strategic goal to make UND a military friendly campus. ESC discussed the draft of the courses students need to complete an Associate's Degree. Kenneth

Flanagan made motion to accept the proposal. The motion was seconded by Karyn Plumm, voted upon, and carried unanimously.

7) Revalidation subcommittees

Subcommittee One: Kenneth Flanagan, Chair  
Heather Terrell  
Michael Dodge  
Clement Tang

Subcommittee Two: Brooke Solberg, Chair  
Alena Kubatova  
Steven LeMire  
Dave Yearwood

Subcommittee Three: Mark Jendrysik, Chair  
Karyn Plumm  
Wendelin Hume  
Charles Miller

Revalidation Feedback forms due, November 13

8) Faculty Handbook – (October 16 agenda)

9) Matters Arising

Brad Reissig led discussion about concerns that have been addressed to the ES Director and ESC Chair, concerning the oversight of the ESC/program changes. Discussion will continue at October 16 meeting.

10) Meeting adjourned at 9:00 am.

Minutes recorded by Carla Spokely.