

Minutes of Essential Studies Committee September 18, 2017

- 1) A meeting of the Essential Studies Committee was held on September 18, 2017 in Carnegie, Rm 102. Brad Reissig presided.
In attendance: Heather Terrell, Wendelin Hume, Alena Kubatova, Michael Dodge, Mark Jendrysik, Kenneth Flanagan, Kristen Borysewicz, Ryan Zerr, Michael Kelsch, Scott Correll, Christina Fargo, Carla Spokely
- 2) Approval of the Minutes from September 8, 2017 – Mark Jendrysik moved to approve the minutes. The motion was seconded, voted upon, and carried unanimously.
- 3) Director's Report
 - Revalidation update: October 1 deadline reminder sent to all departments
 - Essential Studies Director now ex-officio member of Curriculum Committee
 - Senate Budget Committee has an opening for a representative from the ESC
 - North Dakota General Education Summit will be held at VCSU, Oct 20th, all ESC members invited to attend
 - All departments that offer U&G courses have been notified regarding timeline of implementing new Special Emphasis courses Fall 2019
- 4) Student Petitions
 - Student #6-F17
 - Essential Studies Requirement: Global Diversity
After discussion with ESC, petition committee made motion to deny the petition. The motion was seconded, voted upon, and carried unanimously.
- 5) AAC&U VALUE rubrics
 - The Strategic Plan Goal One team (Provide a Undergraduate Strong Liberal Arts Foundation) is planning to utilize the AAC&U VALUE institute. They are requesting that the ES Committee adopt and utilize the AAC&U rubrics for assessment activities. Discussion followed that it was advantageous to use the same rubrics as nationally used for assessment. A counter point was made that UND already uses the AAC&U rubrics but has modified them for specific UND ES learning goals. Mark Jendrysik made motion that the ESC will handle modifications to rubrics as issues arise when scoring assessment tasks, Ken seconded the motion. Motion passed with seven in favor, one opposed, one member abstained.
- 6) The petition committee revised the electronic student petition form to include questions that would require the student to provide more supporting documentation. The Essential Studies Office updated the electronic student petition form and posted to website.
- 7) Pre-reviews of study abroad courses for ES credit
Christina Fargo explained how the process currently works for the student to have courses reviewed. Ryan Zerr made motion that the ESC will establish the policy that the petition committee will review courses and make the decision if course will fulfill ES requirement. If the petition committee does not have a majority vote, the entire ESC will review the course. Brad Reissig amended the motion to add that the 'summer rule' will be in place for request during summer months. Ken Flanagan seconded the motion, motion was voted upon, carried unanimously.

- 8) Award for faculty/staff who make significant contributions to ES
 - Annual award if resources are available
 - ES Director will find out more information about faculty awards and if this idea is feasible
- 9) Ryan Zerr and Brad Reissig will revise Section 3.9.4 of the Faculty Handbook and bring to the October 6 ESC meeting for final approval.
- 10) Meeting adjourned at 9:55 am.

Minutes recorded by Carla Spokely.