

**Essential Studies Meeting Minutes**  
**December 10, 2020**  
**10-11 a.m.**  
**Zoom**

Meeting Attendees: Donovan Widmer, Karyn Plumm, Brooke Solberg, Christina Fargo, Jody Paulson, Tim Burrows, Christopher Felege, Has Broedel, Michael Dodge, Brad Rundquist, Thyra Knapp, Mark Jendrysik, Michele Carroll

1. Welcome new member Thyra Knapp
2. Approval of meeting minutes for November 23, 2020 (see attached)
  - a. Minutes approved
3. Student Petitions (posted in Blackboard)
  - a. # 20 – This student is requesting waivers for communication BOK
    - i. Motion to approve the petition, second, motion approved to approve petition
  - b. # 21 – This student is requesting a transfer course count toward Analyzing Worldview special emphasis.
    - i. Motion to approve the petition, second, motion approved to approve petition
  - c. # 22 – This student is requesting a waiver for 3 credits in Fine Arts/Humanities.
    - i. Motion to approve the petition, second, motion approved to approve petition
  - d. # 23 – This student is requesting a waiver of 1 credit in MST
    - i. Motion to approve the petition, second, motion approved to approve petition
4. Validations
  - a. Process for validations and course materials are posted in Blackboard in the Validation 2020 link. Each person only has two validations to read. Some have the older form, and others have the new validation form. Older forms have more documents to look through, the new form's materials are more self-contained, and the documentation is submitted together. We will want feedback after this process to see what form is best for reviewing. An example reviewer form is posted in Blackboard – please email that, or something similar, to Karyn by January 5<sup>th</sup>. At the January 11 meeting, we will either go over any concerns or if there are none we can finalize the validation process. Let Brooke or Karyn know if you have any questions.
5. Matters Arising
  - a. Discussion on department survey results
    - i. The survey has been sent to the department chairs. It was discussed we will send all of the comments when we get them. Once we look over the results, we can break into smaller groups at an upcoming meeting and discuss what we can do with the feedback from the surveys.
      1. As requested, the ES Executive Committee will provide some discussion parameters based on the recent concerns from committee members and the feedback on the survey
      2. If you have any comments or recommendations for the Task Force on the Future of Education at UND give them to Chris is happy to hear them all.