

Graduate Committee Regular Meeting Minutes

University of North Dakota

October 20, 2008 – Twamley, Room 404

Chairing the Meeting: Mark Hoffmann

In attendance: Shelby Barrentine, Joseph Benoit, Bruce DiCristina, Cynthia Flom-Meland, Tony Grainger, Michael Loewy, Patrick Luber, Ken Ruit (for Matt Picklo), and William Semke

Not in attendance: Julie Anderson, Pamela Kalbfleisch, Tim O’Keefe, Matthew Picklo, Kim Porter, Wayne Swisher, and Student

Others in attendance: Linda Campbell, Recording Secretary, Sangeeta Kauldher and Jennifer Heth (GSA’s)

Agenda Item	Discussion	Action
Meeting Called to Order	3:05 P.M.	Mark Hoffmann
Approval of Minutes	The minutes from the September 29, 2008 meeting were reviewed. Motion: “ <i>To Accept minutes</i> ” (Grainger/DiCristina)	Approved
Old Business	<u>Earth System Science</u> <ul style="list-style-type: none"> Agreement was made on an alternate way to proceed (Dr. Benoit) {*change ESSP 501 & 502 from two 10-credit courses to six 3-credit courses.} 	No Action
New Business	<p><u>Biology</u> <i>Discussant: Hoffmann</i> Graduate Certificate in Biology for Teachers</p> <p><u>Chemistry</u> <i>Discussant: Hoffmann</i> Graduate Certificate in Chemistry for Teachers</p> <p><u>Mathematics</u> <i>Discussant: Hoffmann</i> Graduate Certificate in Mathematics for Teachers</p> <p><u>Physics</u> <i>Discussant: Hoffmann</i> Graduate Certificate in Physics for Teachers</p> <ul style="list-style-type: none"> Request a new program <p>Motion: “<i>Move to approve the four (4) mentioned subjects</i>” (Hoffmann/Barrentine)</p> <p><u>Middle School Science</u></p> <ul style="list-style-type: none"> Request a new program <p><i>*will be listed as old business next week</i></p> <p><u>Undergraduate Courses for Graduate Credit</u> <i>Discussant: Dr. Benoit</i></p> <ul style="list-style-type: none"> 400 level classes for graduate credit <p><i>*asking for a committee of volunteers to investigate the use and this practice and how to unify the use and practice of doing this.</i></p>	<p>Approved</p> <p>No Action</p> <p>Volunteers – Grainger, Semke and Barrentine</p>
Matters Arising	<u>TOFEL – Internet based & IELTS</u> <i>Discussant: Dr. Benoit</i> <ul style="list-style-type: none"> UND’s acceptance scores are in keeping with comparable universities <p><i>*asking for a committee of volunteers to join Dr. Swisher in researching TOFEL</i></p>	Members will identify

	<p><i>expectations around the country and recommending adjustments if needed.</i></p> <p><u>Recruiters</u> <i>Discussant: Dr. Benoit</i></p> <ul style="list-style-type: none"> • Gathering data and info. To request increase in budget to fund recruitment. <p><u>UND GRADUATE & PROFESSIONAL FAIR</u> <i>Discussant: Dr. Benoit</i></p> <ul style="list-style-type: none"> • 4 November, 2008 in the Memorial Student Union, please encourage students to attend 	<p>volunteers to Dr. Benoit</p> <p>None</p> <p>None</p>
	<p>Meeting Adjourned at 4:38 P.M.</p>	

Chair of Graduate Committee

Date