

Graduate Committee Regular Meeting Minutes

University of North Dakota

February 11, 2008 – Twamley Hall – Room 305

Chairing the Meeting: Mary Ann Laxen

In attendance: Julie Anderson (Interim), Shelby Barrentine, Joseph N. Benoit, Kathleen Dixon, Mary Ann Laxen, Patrick Lubner, Matthew Picklo, Kimberly Porter, Timothy O’Keefe, Santhosh Seelan, William Semke and Wayne Swisher

Not in attendance: Bruce DiCristina, Mark Hoffman, Michael Loewy and Matthew Myrick

Others in attendance: Kristin Pavlish, Recording Secretary; Deanna Melby, Recording Secretary (training), Manohar Kulkarni

Agenda Item	Discussion	Action
Meeting Called to Order	3:10 pm	Mary Ann Laxen
Approval of Minutes	The minutes from the February 4, 2008 meeting were reviewed.	Approved
Old Business	None	None
New Business	<p>Graduate Faculty Nominations</p> <p style="margin-left: 40px;"><u>Curriculum Issues</u></p> <p style="margin-left: 40px;">Mechanical Engineering <i>Discussant: William Semke</i></p> <p style="margin-left: 40px;">ME 442: Industrial Energy Management</p> <ul style="list-style-type: none"> • Offer undergraduate course for graduate credit <p style="margin-left: 40px;">ME 490: Special Laboratory Problems</p> <ul style="list-style-type: none"> • Change in course title to ADVANCED LABORATORY PROBLEMS <p style="margin-left: 40px;">ME 590: Special Topics</p> <ul style="list-style-type: none"> • Change in credit hours and course description. <p style="margin-left: 40px;">ME 542: Thermodynamics of Material</p> <ul style="list-style-type: none"> • Requested as a new course <p style="margin-left: 40px;"><i>Motion:</i> “Propose that this be approved.” (Semke, Lubner)</p> <p style="margin-left: 40px;">ME 575: Conduction & Radiation Heat Transfer</p> <ul style="list-style-type: none"> • Requested as a new course <p style="margin-left: 40px;"><i>Motion:</i> “Propose that this be approved.” (Semke, Lubner)</p> <p style="margin-left: 40px;">Environmental Engineering <i>Discussant: William Semke</i></p> <p style="margin-left: 40px;">Graduate Program</p> <ul style="list-style-type: none"> • Change in program requirements in catalog description 	<p>Tabled</p> <p>Tabled</p> <p>Tabled</p> <p>Tabled</p> <p>Approved</p> <p>Approved</p> <p>Tabled</p>

Matters Arising	Scholarly Forum	None
	Meeting Adjourned 5:00 pm	

Chair of Graduate Committee

Date