

Graduate Committee Regular Meeting Minutes

University of North Dakota

January 26, 2009 – Twamley, Room 404

Chairing the Meeting: Mark Hoffmann

In attendance: Julie Anderson, Shelby Barrentine, Bruce DiCristina, Tony Grainger, Jennifer Heth (GSA), Tim O’Keefe, Matthew Picklo, and Wayne Swisher

Not in attendance: Joseph Benoit, Cynthia Flom-Meland, Pamela Kalbfleisch, Michael Loewy, Patrick Luber, Kim Porter, and William Semke

Others in attendance: Linda Campbell, Recording Secretary, Yeo Lim, Dory Walker, and Santhosh Seelan

Agenda Item	Discussion	Action
Meeting Called to Order	3:10 P.M.	Mark Hoffmann
Approval of Minutes	The minutes from the Dec 8, 2008 <u>Motion:</u> “ <i>To Accept the Minutes</i> ” (Picklo/Anderson)	Approved
Old Business	None	None
New Business	<p><u>Communication Sciences and Disorders</u> Discussant: Shelby Barrentine CSD 536: Stuttering Intervention</p> <ul style="list-style-type: none"> • Request change in number of credits (from 3 to 2) <p><u>Motion:</u> “<i>Move to accept changes to the number of credits</i>” Vote: unanimous (Barrentine/Grainger)</p> <p><u>Counseling Psychology and Community Services</u> Discussant: Dory Walker COUN 526: Educational Collaboration</p> <ul style="list-style-type: none"> • Request as a new course <p>COUN 527: School Based Family Counseling</p> <ul style="list-style-type: none"> • Request as a new course <p>COUN 531: Gender</p> <ul style="list-style-type: none"> • Request as a new course <p>COUN 533: Family Counseling</p> <ul style="list-style-type: none"> • Request course deletion <p>COUN 581: School Counseling Practicum</p> <ul style="list-style-type: none"> • Request change in course description • Request change in prerequisites • Request change in number of credits (from 4 to 3) <p>COUN 589: School Counseling Internship</p> <ul style="list-style-type: none"> • Request change in course credits <p>M.A. in Counseling – School Counseling Emphasis</p>	Approved

- Add COUN 526 & 527

- Delete COUN 531 & 533
- Change COUN 589 credits
- Change in total credits

Motion: “Move to approve submitted changes with a change in language for clarity through the Graduate School” (Barrentine/Picklo)

Vote: unanimous

Approved

Educational Leadership

Discussant: Shelby Barrentine

EDL 523: The Educational Plant

- Request change in number of credits
- Request change in course description

EDL 538: Auxiliary School Functions

- Request as a new course

Motion: “Move to accept elective courses EDL 523 & 538, changes”

Vote: unanimous (Barrentine/Grainger)

Approved

M.S in Educational Leadership – Higher Education Emphasis

- Program Changes

EDL 556: College Students and the Law

- Request as a new course

Motion: “Move to accept the EDL M.S. with higher Ed Emphasis changes

Vote: unanimous (Barrentine/Anderson)

Approved

M.Ed in Educational Leadership (P – 12 Emphasis)

- Request changes in program requirements
- Increase total credit hours from 32 to 34

EDL 501: Leadership, Planning, and Organizational Behavior

- Request change in course name

EDL 511: Personal Communications and Ethics

- Request change in course name
- Request change in course description

EDL 513: Curriculum, Instruction, and Learning Theory

- Change in course name

EDL 514: Personnel, Supervision and Staff Development

- Request change in course name

EDL 515: Education Law and Organizational Structure of Schools

- Request change in course name
- Request change in course description

- Request change in course credits

Motion: “*Move to accept changes for Reading Ed Med and M.S. Program*”
(Barrentine/Grainger)

Motion: “*Move to table until more time is available*”
Vote: unanimous (Picklo/O’Keefe)

Space Studies

Discussant: Santhosh Seelan

SpSt 405: Advanced Space Mission Design

- Change in course name

SpSt 420: Space Science and Exploration

- Request course deletion

SpSt 502: Survey of Space Studies II

- Request as a new course

SpSt 505 Spacecraft Systems Engineering

- Request a new course

SpSt 512: Human Performance in Extreme Environments

- Request as a new course

SpSt 522: Satellite Information Processing

- Request change in course name
- Request change in course description

SpSt 523: Advanced Image Processing

- Request change in course name
- Request change in course description

SpSt 526: Advanced Observational Astronomy

- Request change in course description and prerequisites

SpSt 528: Space Environment and the Sun

- Request as a new course

SpSt 529: Introduction to Radio Astronomy

- Request as a new course

SpSt 538: Volcanism: A Planetary Process

- Request course deletion

SpSt 581: Field Visit to Space Centers

- Request as a new course

M.S. in Space studies

- Request changes in admission requirements
- Request changes to capstone project requirements

Motion: “*Move to accept package changes in Space Studies with required*”

Tabled

Approved

	<p><i>editorial changes</i>". Vote: unanimous</p> <p style="text-align: right;">(Grainger/Picklo)</p> <p><u>Recommended Change in TOEFL Requirements</u></p> <p style="text-align: right;">Discussant: Wayne Swisher</p> <ul style="list-style-type: none"> • Recommend an overall score of 79 be required on the TOEFL iBT for International Students applying to graduate school at UND. • Recommend the following minimum scores for each of the subtests on the TOEFL iBT: GTA Students – speaking 26/30; listening 19/30; reading 19/30; writing 17/30 Non-GTA Students – speaking 21; listening 19; reading 19; writing 17 • Recommend that if the applicant’s test scores do not meet these minimums, the Graduate School should still send the students application to the program for their review. If, after reviewing the student’s application, the program determines that they want to offer admission to the student, the program can submit an Admission and Assistance Graduate School Petition to the Graduate Dean requesting that the student be offered admission • Recommended that applicants who receive a TOEFL test score of 17 or lower on all three of the speaking, listening, and reading subtest, and 15 or lower on the writing subtest, be denied admission by the Graduate School and the application would not be forwarded to the program for review. 	<p>No Action Taken</p>
Matters Arising		
	Meeting Ended at 5:00 P.M.	

Chair of Graduate Committee

Date