

## Graduate Committee Regular Meeting Minutes

University of North Dakota

February 1, 2010 – Twamley, Room 404

**Chairing the Meeting:** Cindy Flom-Meland

**In attendance:** Jacob Bell, Joseph Benoit, Tony Grainger, Janice Goodwin, Mark Hoffmann, Douglas Munski, Tim O’Keefe, Manish Rami, Ty Reese, Wayne Swisher, Gary Towne, and Margaret Zidon

**Not in attendance:** James Haselton, William Semke, and Rebecca Weaver-Hightower

**Others in attendance:** Linda Campbell - Recording Secretary, Michele Willman – GSA, Mary Ann Laxen, Director of Family & Community Medicine and Linda Baeza-Porter, Graduate School

Agenda Item	Discussion	Action
Meeting Called to Order	3:08 P.M.	Cindy Flom-Meland
Approval of Minutes	The Minutes from December 7, 2009 <u>Motion:</u> “Move to accept the minutes”. (Grainger/Zidon) Vote: Approve - Unanimous	<b>Approved</b>
Old Business	<u><b>Anatomy and Cell Biology</b></u> <i>Discussant: Joey Benoit</i> <ul style="list-style-type: none"> <li>• Program Change: Master’s Program</li> <li>• Program Change: Doctoral Program</li> <li>• ANAT 513, 515, 516, 518, 519, and 522 <ul style="list-style-type: none"> <li>○ Change in existing course</li> </ul> </li> <li>• ANAT 514 <ul style="list-style-type: none"> <li>○ New course</li> </ul> </li> </ul> <u>Motion:</u> “Move to approve as stated for a period of one year”. (Munski/Zidon) Vote: Approve - Unanimous	<b>Approved</b>
New Business	<u><b>Family Medicine – PA Program</b></u> <i>Discussant: Mary Ann Laxen</i> <ul style="list-style-type: none"> <li>• Program and admission changes</li> <li>• PA 500 <ul style="list-style-type: none"> <li>○ Course deletion</li> </ul> </li> <li>• PA 501, 502, and 517 <ul style="list-style-type: none"> <li>○ New course</li> </ul> </li> <li>• PA 505, 506, 516 <ul style="list-style-type: none"> <li>○ Change in title and number of credits</li> </ul> </li> <li>• PA 511 <ul style="list-style-type: none"> <li>○ Change in number of credits</li> </ul> </li> </ul> <u>Motion:</u> “Move to approve all program changes”. (Towne/Grainger) Vote: Approve – Unanimous	<b>Approved</b>

**Aviation**

*Discussant: Tony Grainger*

- Change in admission requirements

Motion: "Move to approve".

(Grainger/Munski)

**Approved**

Vote: Approve – Unanimous

**Teaching & Learning**

*Discussant: Margaret Zidon*

- New Academic Program Request

Motion: "Move to approve with budget as presented".

(Munski/Towne)

**Approved**

Vote: Approve – 9 Abstain – 1

- T&L 513 and 514
  - New course

Motion: "Move to approve".

(Zidon/Grainger)

**Approved**

Vote: Approved - Unanimous

- T&L 537, 550, and 551
  - New course

Motion: "Move to approve".

(Zidon/Munski)

**Approved**

Vote: Approved – Unanimous

- T&L 567
  - New course

Motion: "Move to approve".

(Zidon/Towne)

**Approved**

Vote: Approve – Unanimous

- T&L 568
  - New course

Motion: "Move to approve".

(Zidon/Grainger)

**Approved**

Vote: Approved – Unanimous

**Linguistics**

*Discussant: Joey Benoit*

- Stage II Proposal: Graduate Certificate in Community-Based Literacy

Motion: "Move to approve".

(Towne/Munski)

**Approved**

Vote: Approved – Unanimous

**Mechanical Engineering**

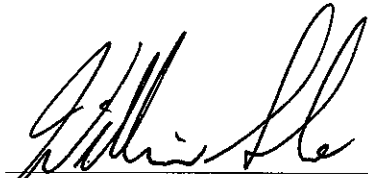
*Discussant: Joey Benoit*

- ME 439
  - Graduate credit for undergraduate course

Discussion: Committee requested more detail on additional work and that a

**Tabled**

	<p>syllabus be attached to same.</p> <p><b><u>Review of Graduate Faculty Nominations</u></b> <i>Discussant: Grad Cmtee. Members</i></p>	<b>No Action</b>
Matters Arising	<ul style="list-style-type: none"> <li>• Friday (5 Feb 2010) is the final date to accept abstracts for Scholarly Forum.</li> <li>• Dissertations have been sent out for reading and reviewing to some emeritus members of the faculty for their expert recommendations.</li> <li>• Tuition Waivers – Dr. Benoit should always be involved before statements are made pertaining to tuition waiver. This will prevent misinformation.</li> </ul>	
Adjourn	5:10 PM	

  
 \_\_\_\_\_  
 Chair of Graduate Committee

\_\_\_\_\_  
 2/8/2010  
 Date