

## Graduate Committee Regular Meeting Minutes

University of North Dakota

January 24, 2011 – Twamley, Room 404

**Chairing the Meeting:** Doug Munski

**In attendance:** Katherine Campbell, Iraj Mamghani, Julia Zhao, Anebu Seddoh, Tony Grainger, Liz Tyree, Pam Kalbfleisch, Ty Reese, Gary Towne, Joey Benoit, and Wayne Swisher

**Not in attendance:** Cindy Flom-Meland, Margaret Zidon, and James Porter

**Others in attendance:** Linda Campbell - Recording Secretary, Deanna Melby – Assistant and Hans Broedel – Guest (History)

Agenda Item	Discussion	Action
Meeting Called to Order	3:05 PM	Douglas Munski
Approval of Minutes	The minutes from December 6, 2010 <u>Motion:</u> "Move to approve the minutes". (Campbell/Reese) <u>Vote:</u> Unanimous	<b>Approved</b>
Old Business	<b>None</b>	
New Business	<p><b><u>Scholarly Forum</u></b> <span style="float: right;"><i>Discussant: Susan Caraher</i></span></p> <p><b><u>Review of Graduate Faculty Nominations</u></b>  <span style="float: right;"><i>Discussant: Graduate Committee Members</i></span></p> <p>One nomination withdrawn.</p> <p><i>*Request to alter agenda to allow History to present first approved.</i></p> <p><b><u>History</u></b> <span style="float: right;"><i>Discussant: Hans Broedel</i></span></p> <ul style="list-style-type: none"> <li>• Change in Program Requirements for D.A. Program</li> <li>• Request for course Changes: Hist 551, 585, 595, and 599</li> </ul> <p><u>Motion:</u> "Move to approve change in program requirement and course changes". (Towne/Kalbfleisch)  <u>Vote:</u> Approve – Unanimous</p> <p><b><u>Visual Arts</u></b> <span style="float: right;"><i>Discussant: Gary Towne</i></span></p> <ul style="list-style-type: none"> <li>• Change in Program Requirements</li> </ul> <p><u>Motion:</u> "Move to approve Change". (Towne/Campbell)  <u>Vote:</u> Approve – Unanimous</p>	<p><b>None</b></p> <p><b>Approved</b></p> <p><b>Approved</b></p>

**Biology**

*Discussant: Julia Zhao*

- Change in Program Requirements.
- Request for Course Deletions: Biol 504,508, 520, 522, 539, 540, 542, 551,554, and 564.
- Request for New Courses: Biol 509, 512, 535, 536, 572, 593, 594, 595, 596, and 597.

Motion: "Move to approve Change in program requirements, course deletions and request for new courses". (Zhao/Towne)

Vote: Approve – Unanimous

**Approved**

**Communication Sciences & Disorders**

*Discussant: Amebu Seddoh*

- Change of Title.

Motion: "Move to approve title change". (Seddoh/Tyree)

Vote: Approve – Unanimous

**Approved**

**Pharmacology, Physiology & Therapeutics**

*Discussant: Joey Benoit*

- Change in Program Requirements MS
- Change in Program Requirements PhD

Motion: "Move to approve changes in requirements for MS and PhD". (Grainger/Campbell)

Vote: Approve – Unanimous

**Approved**

**Microbiology & Immunology**

*Discussant: Joey Benoit*

- Change in program Requirements MS
- Change in Program Requirements PhD

Motion: "Motion to approve changes in requirements for MS and PhD". (Campbell/Zhao)

Vote: Approved – Unanimous

**Approved**

**Criminal Justice**

*Discussant: Douglas Munski*

- Change in Program Requirements
- Request for New Course: CJ 523

Motion: "Move to approve program requirement change and add new course". (Munski/Zhao)

Vote: Approve – Unanimous

**Approved**

**Electrical Engineering**

*Discussant: Iraj Mamghani*

- Request for Course Changes: EE 508, 511, and 521.
- Request for New Courses: EE 524, 540, 545, and 552.

	<p><u>Motion:</u> "Move to approve course changes and new courses". (Mamaghani/Zhao)</p> <p><u>Vote:</u> Approve – Unanimous</p> <p><b><u>Sustainable Energy Engineering</u></b> <i>Discussant: Iraj Mamaghani</i></p> <ul style="list-style-type: none"> <li>Request for New Course: SEE 590.</li> </ul> <p><u>Motion:</u> "Move to approve request for new course" (Mamaghani/Seddoh)</p> <p><u>Vote:</u> Approve – Unanimous</p> <p><b><u>Chemical Engineering</u></b> <i>Discussant: Iraj Mamaghani</i></p> <ul style="list-style-type: none"> <li>Request for New Course: CHE 505, 520, and 525.</li> </ul> <p><u>Motion:</u> "Move to approve new courses". (Mamaghani/Grainger)</p> <p><u>Vote:</u> Approve – Unanimous</p> <p><b><u>Social Work</u></b> <i>Discussant: Amebu Seddoh</i></p> <ul style="list-style-type: none"> <li>Change in Course Description: SWK 501, 502, 503, 504, 505, 506, 507, 515, 516, 517, 518, 527, 528, 529, 530, 533, 534, 535, 536, 580, 581, 582, and 583.</li> <li>Request for New course – SWK 537</li> <li>Change in Program Requirements.</li> </ul> <p><u>Motion:</u> "Move to Accept all changes and new course". (Seddoh/Zhao)</p> <p><u>Vote:</u> Approve: - Unanimous</p>	<p><b>Approved</b></p> <p><b>Approved</b></p> <p><b>Approved</b></p> <p><b>Approved</b></p>
Matters Arising	<ul style="list-style-type: none"> <li>Linda Baeza-Porter is no longer with the Graduate School. She now works for the state. Her replacement was Evan Nelson – former recruiter for the Grad School.</li> <li>Assistantships will now come under the Administration Division of the Graduate School.</li> <li>Wayne's (Swisher) portfolio is now extended to include Scholarships, Cultural Diversity Tuition Waivers and Awards.</li> <li>Susan (Caraher) is now the Director of Marketing.</li> <li>The Grad School's new website launched last week.</li> <li>The Program Director's meeting is scheduled for February 2, 2011.</li> <li>Request has been made and approved by the Provost, to allow Dr. Swisher to conduct 12 program reviews with the help of external evaluators.</li> </ul>	
Adjourn	Adjourn @ 5:07 PM	

Cindy Flom-Melard  
Chair of Graduate Committee

1-31-11  
Date