

Graduate Committee Regular Meeting Minutes

University of North Dakota

October 10, 2011 – Swamley, Room 404

Chairing the Meeting: Douglas Munski

In attendance: Kate Campbell, Iraj Mamaghani, James Porter, Amebu Seddoh, Liz Tyree, Richard Fiordo, Ty Reese, Margaret Zidon, Gary Towne, and Wayne Swisher

Not in attendance: Jenya Kozliak, James Casler and, Peggy Mohr

Others in attendance: Linda Campbell – Recording Secretary, Neha Khanna –GSA, Paul LeBel – Provost, and Cindy Flom-Meland – Guest

Agenda Item	Discussion	Action
Meeting Called to Order	3:05 PM	Douglas Munski
Approval of Minutes	<p>The minutes from October 3, 2011 <u>Motion:</u> “Move to approve”. (Zidon/Porter) <u>Vote:</u> Approve - Unanimous</p>	Approved
Old Business	None	
New Business	<p><u>Meeting with the Provost</u> <i>Discussant: Paul LeBel</i></p> <ul style="list-style-type: none"> The Dean Search: Provost LeBel layed out the search process and requested recommendations for configuration of the search committee. Recommendations should be received no later than October 24, 2011. <p><u>GSA & GRA Appointments for Combined Students</u> <i>Discussant: Wayne Swisher</i></p> <ul style="list-style-type: none"> Dr. Swisher passed out handouts that summerised the combined students admissions, and gave an explanation of the issue at hand. <p><u>Motion:</u> “I move that graduate students in combined programs that have been admitted to the Graduate School and have completed all undergraduate studies be eligible to serve as GSAs and GTAs”. (Towne/Tyree)</p> <p><u>Motion:</u> “Move to table the aforementioned motion for two (2) weeks”. (Campbell/Towne)</p> <p><u>Vote:</u> Approve: Unanimous</p> <p><u>Thesis and Dissertation Formatting</u> <i>Discussant: Wayne Swisher</i></p> <ul style="list-style-type: none"> Dr. Swisher informed the committee that the formatting of thesis and 	Tabled

	<p>dissertations have been a challenge for the Graduate School and certain departments. He suggested having training sessions for faculty and students as well as a review of the style guide by the graduate committee.</p> <p><u>Motion:</u> <i>"Move that the Graduate Committee will review the current Thesis/Dissertation Style Guide to look for ways that the requirements might be revised to make the formatting seem less onerous".</i> (Towne/Seddoh)</p> <p><u>Vote:</u> Approve: Unanimous</p> <p><i>*with the recommendation that the dean provide the committee with specific or repetitive examples of the issue.</i></p>	Approved
Matters Arising	<ul style="list-style-type: none"> ▪ Questions were answered, by Dean Swisher, on the binding of thesis/dissertations. ▪ Dr. Munski informed the committee that we are still in search of a student representative for the grad committee. ▪ Dr. Munski commended the Grad School for being a recognized sponsor of MPR. 	
Adjourn	Meeting Adjourned @ 4:53	



 Chair of Graduate Committee

10/17/11

 Date