

## Graduate Committee Regular Meeting Minutes

University of North Dakota

March 7, 2011 – Twamley, Room 404

**Chairing the Meeting:** Cindy Flom-Meland

**In attendance:** Katherine Campbell, Doug Munski, Amebu Seddoh, Tony Grainger, Liz Tyree, Ty Reese, Gary Towne, James Porter, Margaret Zidon, Joseph Benoit and Wayne Swisher

**Not in attendance:** Iraj Mamaghani, Julia Zhao, and Pam Kalbfleisch

**Others in attendance:** Linda Campbell - Recording Secretary, Neha Khanna – GSA

Agenda Item	Discussion	Action
Meeting Called to Order	3:05 PM  <u>Motion:</u> “Move to re-order the Agenda so that the Program Review comes after Matter’s Arising” (Grainger/Tyree) <u>Vote:</u> Approve – Unanimous	Cindy Flom-Meland  <b>Approve</b>
Approval of Minutes	The minutes from February 28, 2011 <u>Motion:</u> “Move to approve the minutes”. (Grainger/Porter) <u>Vote:</u> Approve – Unanimous	<b>Approved</b>
Old Business	None	
New Business	<p><b><u>Education</u></b> <span style="float: right;"><i>Discussant: Margaret Zidon</i></span></p> <ul style="list-style-type: none"> <li>• Educational Leadership               <ul style="list-style-type: none"> <li>○ Stage II Certificate in College Teaching – Request for new program</li> </ul> </li> </ul> <p><u>Motion:</u> <i>Move to approve, with the exception of Teaching &amp; Learning students, all of the certificate course work will be in addition to the credit hours required for the PhD degree”.</i> (Towne/Tyree) <u>Vote:</u> Approve – Unanimous</p> <p><b><u>Engineering</u></b> <span style="float: right;"><i>Discussant: Cindy Flom-Meland</i></span></p> <ul style="list-style-type: none"> <li>• Civil Engineering               <ul style="list-style-type: none"> <li>○ CIEN 524 Open Channel Hydraulics – Request for change in course description</li> </ul> </li> </ul> <p><u>Motion:</u> “Move to approve pre-requisite in Civil Engineering”. (Zidon/Flom-Meland) <u>Vote:</u> Approve – Unanimous</p> <ul style="list-style-type: none"> <li>• Master of Science – Request for change in program description</li> </ul> <p><u>Motion:</u> “Move to send back to department for rationale, clarification and complete paperwork”. (Campbell/Reese)</p>	<p><b>Approved</b></p> <p><b>Approved</b></p> <p><b>No Action</b></p>

	<ul style="list-style-type: none"> <li>Master of Engineering – Request for change in program description</li> </ul> <p>Motion: “Move to send back to department for rationale, clarification and complete paperwork”. (Campbell/Reese)</p> <p><b>No Action</b></p> <p><b>Sustainable Energy Engineering</b></p> <ul style="list-style-type: none"> <li>SEE 510: Process Design &amp; Feasibility Assessment of Sustainable Technologies – Request for a new course</li> </ul> <p>Motion: “Move to approve”. (Campbell/Towne)</p> <p>Vote: Approve – Unanimous</p> <p><b>Approved</b></p> <p><b>Graduate Program Review</b> <i>Discussant: Wayne Swisher</i></p> <ul style="list-style-type: none"> <li>Counseling Psychology &amp; Community Services</li> </ul> <p>Motion: “Move to accept as is”. (Towne/Grainger)</p> <p>Vote: Approve - Unanimous</p> <p><b>Approved</b></p>	
Matters Arising	<p style="text-align: right;">Joey Benoit</p> <ul style="list-style-type: none"> <li>Basic Medical Science Department is considering collapsing all the programs into one.</li> <li>Scholarly Forum starts tomorrow (Gave a small preview of what to expect).</li> </ul> <p style="text-align: right;">Cindy Flom-Meland</p> <ul style="list-style-type: none"> <li>Ask for volunteers to be on an ‘Award Taskforce Committee’.</li> </ul> <p>Volunteers were: Gary Towne – Chair Doug Munki Cindy Flom-Meland</p>	
Adjourn	4:07 PM	

Cindy Flom-Meland  
Chair of Graduate Committee

3-21-11  
Date