

Graduate Committee Regular Meeting Minutes

University of North Dakota

November 19, 2012 – Twamley, Room 404

Chairing the Meeting: Kate Campbell,

In attendance: Iraj Mamaghani, Lothar Stahl, James Porter, Amebu Seddoh, Peggy Mohr, Liz Tyree, Richard Fiordo, Hans Broedel, Josh Bronfman, and Wayne Swisher

Not in attendance: James Casler, Jodi Holen, and Paul Todhunter,

Others in attendance: Linda Campbell – Recording Secretary, Nitin Karodiya, and Laura Look – Dean’s Assist.,

Guest: Jeannie McHugo – Director, Physician Assistant Program

Agenda Item	Discussion	Action
Meeting Called to Order	3:05 PM	Kate Campbell
Approval of Minutes	The minutes from October 29, 2012 <u>Motion:</u> “ <i>Move to approve</i> ”. (Fiordo/Broedel) <u>Vote:</u> Approve –Unanimous	Approved
Old Business	None	
New Business	<p><i>**Request was made and approved to reorder the agenda**.</i></p> <p><u>Health Sciences</u> <i>Discussant: Peg Mohr</i> Physicain Assistant</p> <p><i>*Presentation was turned over to visitor Jeanie McHugo – PA Program Director</i></p> <ul style="list-style-type: none"> • Physician Assistant – Request for change in program requirements <ul style="list-style-type: none"> ○ From 21 to 26 total courses ○ Total credits from 72 to 90 ○ Updated admission requirements • PA 501, 502, 505, 506, 515, 565, and 585 – Request course deletions • PA 507, 508, 518, 521, 522, 523, 566, 567, 568, 569, 581, and 582 – Request for new course • PA 510 – Request for course change <ul style="list-style-type: none"> ○ Title change to “<i>Human Physiology & Pathophysiology I</i>” ○ Increase credits from 3 to 4 ○ Change course description • PA 511 – Request for course change <ul style="list-style-type: none"> ○ Title change to “<i>Human Physiology & Pathophysiology II</i>” ○ Increase credits from 3 to 4 	

- Change in course description
- PA 516 – Request for course change
 - Title change to “*EKG Interpretation*”
 - Change in course description
- PA 517 – Request for course change
 - Title change to “*Pharmacology I*”
 - Increase credits from 1 to 2
 - Change in course description
- PA 520 – Request for course change
 - Title change to “*Statistics and Research Methods*”
 - Change in course description
- PA 525 – Request for course change
 - Title change to “*Evidence Based Medicine*”
 - Change in course description
- PA 540 – Request for course change
 - Title change to “*Primary Care I-Didactic*”
 - Decrease credits from 8 to 4
 - Change in course description
- PA 541- Request for course change
 - Increase credits from 4 to 6
 - Change in course description
- PA 550 – Request for course change
 - Title change to “*Primary Care II-Didactic*”
 - Decrease credits from 8 to 6
 - Change in course description
- PA 551 – Request for course change
 - Increase credits from 6 to 9
 - Change in course description
- PA 560 – Request for course change
 - Title change to “*Primary Care III-Didactic*”
 - Decrease credits from 8 to 7
 - Change in course description
- PA 561 – Request for course change
 - Increase credits from 4 to 8
 - Change in course description
- PA 580 – Request for course change
 - Change in credits from 1-8 to 5-6
 - Change in course description
- PA 588 – Request for course change
 - Change credits from 1-4 (repeatable up to 12), to 1 credit
 - Change in course description

- PA 589 – Request for course change
 - Title change to “*Readings in Physician Assistant Studies*”
 - Decrease credits from 1-3 (repeatable up to 12), to 1-2 repeatable to 6
 - Change in course description
- PA 599 – Request for course change
 - Change credits from 1-3 (repeatable to 12), to 1-2 repeatable to 6
 - Change in course description
- PA 990 – Request for course change
 - Title change to “*Continuing Enrollment in Physician Assistant Studies*”
 - Change credits from credit arranged to 1-6 repeatable to 12
 - Change in course description
- PA 995 – Request for course change
 - Change in course description

Motion: “Move to approve the the Health Sciences, Physician Assistant Program request as a packet”. (Mohr/Tyree)

Vote: Approve – Unanimous

Approved

Aerospace Sciences

Discussant: Kate Campbell

Aviation

- Masters of Aviation – Request for requirement change
 - Add AVIT 518 to electives for MS – AVIT Degree

Motion: “Move to approve request to add AVIT 518 as elective”.

(Campbell/Porter)

Vote: Approve – Unanimous

Approved

- AVIT 511 – Request for course change
 - Change in course description

Motion: “Move to approve AVIT 511 course change” (Campbell/Seddoh)

Vote: Approve – Unanimous

Approved

Computer Science

- CSCI 591 – Request for course change
 - Change in course description

Motion: “Move to approve CSCI 591 request”. (Campbell/Seddoh)

Vote: Approve – Unanimous

Approved

**The committee agreed to hold off on presenting the Space Studies items until Dr. Casler is available to present.*

Business

Discussant: Kate Campbell

Business Administration

- Masters of Business Administration
 - Remove combined program option from the MBA Program
 - Remove the concentration in Accounting from the MBA Program

Motion: *“Move to approve the Masters of Business Administration requests”.*
(Campbell/Fiordo)

Vote: Approve – Unanimous

Approved

Fine Arts:

Discussant: Josh Bronfman

Music

- MUSC 578 – Collaborative Piano
 - Request for a new course
- MUSC 576 – Chamber Ensembles
 - Request for a new course

Motion: *“Move to approve MUSC 578 & 579 as new courses”.*
(Bronfman/Mohr)

Vote: Approve – Unanimous

Approved

Human Development

Discussant: Amebu Seddoh

Physical Education & Exercise Science

- PXW 998 – Thesis
 - Change the number of credits to a maximum of 9 credits

Motion: *“Move to approve request for PXW 998 provided it be made retroactive to apply for all student currently enrolled in the program.”*
(Seddoh/Porter)

Vote: Approve – Unanimous

Approved

Matters Arising

- Wayne Swisher*
- There are three program reviews that are currently ready for review of the Graduate Committee. There will eventually be a total of five reviews all of which are from Teaching & Learning. Wayne has set up a meeting with the Provost, the Dean of Education and Human Development, and the Program Chair(s) on December 17th.

	<ul style="list-style-type: none"> • The first part of the Graduate Catalog is taking more time to complete than anticipated. It will eventually come to the Graduate Committee for review early next spring. • Would like for the committee to consider revising the the overload of courses action card. The revision that the Dean is looking for is the addition of the advisor's signature on the card <p><u>Motion:</u> "Move to add the signature of the advisor on the action card for course overload". (Mohr/Fiordo)</p> <p><u>Vote:</u> Approve – Unanimous</p> <ul style="list-style-type: none"> • A discussion was held regarding the problem students have with repeating courses and receiving an "Ineligible Repeat" on their transcript and no credit for the course. Wayne asked the committee to work with him in trying to find a solution since this is a significant problem for many graduate students every semester. 	Approve
Adjourn	Meeting Adjourned at 4:30 PM	

Katherine Caybell
Chair of Graduate Committee

26 November 2012
Date