

**-Graduate Committee Regular Meeting Minutes**  
 University of North Dakota  
 April 30, 2012 – Twamley, Room 404

**Chairing the Meeting:** Douglas Munski

**In attendance:** Kate Campbell, Iraj Mamaghani, Jenya Kozliak, James Porter, Amebu Seddoh, James Casler, Richard Fiordo, Liz Tyree, Peg Mohr, Margaret Zidon, Gary Towne, Ty Reese, Vincent Bulus, and Wayne Swisher

**Not in attendance:**

**Others in attendance:** Linda Campbell – Recording Secretary, Nitin Karodiya – GSA

Agenda Item	Discussion	Action
Meeting Called to Order	3:07 PM	<b>Doug Munski</b>
Approval of Minutes	The minutes from April 16, 2012. <u>Motion:</u> “ <i>Move to approve</i> ”. (Fiordo/Mamaghani)  <u>Vote:</u> Approve – Unanimous	<b>Approved</b>
Old Business	None	
New Business	<p><u>Humanities</u> <span style="float: right;"><i>Discussant: Ty Reese</i></span></p> <ul style="list-style-type: none"> <li>• Indian Studies                             <ul style="list-style-type: none"> <li>○ IS 311: Health and American Indian Cultures                                     <ul style="list-style-type: none"> <li>- Request for graduate credit for undergraduate course.</li> </ul> </li> </ul> </li> </ul> <p><u>Motion:</u> “<i>Move to approve request</i>”. (Reese/Mamaghani)</p> <p><u>Vote:</u> Approve: Unanimous</p> <p><u>Committee Activities for Next Year</u> <span style="float: right;"><i>Discussant: Wayne Swisher</i></span></p> <p><i>*Dr. Swisher thanked the committee for all of the hard work and effort that they put into the Grad Committee this year. Below is a list of items that he would like to bring to the committee in the next ensuing year.</i></p> <ul style="list-style-type: none"> <li>• A monthly Grad School Newsletter</li> </ul>	<b>Approved</b>

- Would like to receive input on how to encourage Graduate Faculty Members to the annual Graduate Faculty meeting.
- Would like to visit with grad faculty at their college faculty meeting starting next fall; and have one grad faculty meeting for all grad faculty, as an update in the spring.
- The 2013-2015 catalog revision will start next fall. This summer, Dr. Swisher will review the graduate policy portion of the catalog and has plans for the grad committee to review and advise on specific items.
- Would like to revisit the administrative denial.
- Dr. Swisher did visit with Suzanne Anderson, UND Registrar, to discuss the issue of double counting of Certificate and Master's credits. We can have Suzanne come and explain her position to the grad committee.
- The maximum number of tuition waiver credits used for a program of study.

The upcoming Graduate Orientation for GTA's is being formalized. There are also plans to have monthly luncheon meetings with the GTA's to discuss any issues on hand.

Grad Committee Members are asked to encourage program faculty to pay attention to assessment of graduate students.

*\*Dr. Swisher will send out a memo itemizing the list of activities for the coming year so that the members will have time to think about and contemplate ideas for the topic items.*

Matters Arising

Vincent Bulus

Thanks and appreciation to the committee for the privilege to serve as student representative for the year.

Douglas Munski

Thanks to the graduate staff for all their hard work.

Richard Fiordo

Would like to propose an award for the collaboration efforts of the Graduate Committee.

Linda Campbell

The award recipients will be present for the award presentation at the Chester Fritz Library, East Asian Room, starting at 10 AM on Friday, May 4. Please encourage your associates to attend.

Adjourn

Meeting adjourned at 4:48 PM

  
Chair of Graduate Committee

8/27/12  
Date