

**Graduate Committee Regular Meeting Minutes**  
 University of North Dakota  
 January 28, 2013 – Twamley, Room 404

**Chairing the Meeting:** Kate Campbell,

**In attendance:** Iraj Mamaghani, Alexei Novikov, James Porter, Amebu Seddoh, James Casler, Liz Tyree, Richard Fiordo, Hans Broedel, Paul Todhunter, Jodi Holen, and Josh Bronfman

**Not in attendance:** Peggy Mohr, and Wayne Swisher

**Others in attendance:** Linda Campbell – Recording Secretary, Nitin Karodiya - GSA, Laura Look – Dean’s Assist, and Xiaodong Zhang – Guest, ESSP

Agenda Item	Discussion	Action
Meeting Called to Order	3:05 PM	<b>Kate Campbell</b>
Approval of Minutes	The minutes from January 14, 2012  <u>Motion:</u> “ <i>Move to approve</i> ”. (Casler/Fiordo) <u>Vote:</u> Approve – <u>8</u> Abstain – <u>1</u>	<b>Approved</b>
Old Business	<u>Fine Arts</u> <i>Discussant: Josh Bronfman</i> <u>Music</u> <ul style="list-style-type: none"> <li>• Master of Music with a Major in Performance for Voice</li> <li>• Master of Music with a Major in Performance for piano</li> <li>• Master of Music with a Major in Performance instrumental</li> <li>• MUSC 581: Request for a new course</li> <li>• MUSC 552: Request for a course change from 3 credits to 2-3 credits</li> <li>• MUSC 523: Request for a course change from 3 credits to 2-3 credits</li> </ul> <u>Motion:</u> “ <i>Move to approve as a packet</i> ”. (Bronfman/Porter) <u>Vote:</u> Approve – Unanimous	<b>Approved</b>
New Business	<u>Aerospace Sciences</u> <i>Discussant: Jim Casler</i> <u>Earth Systems Science &amp; Policy</u> <ul style="list-style-type: none"> <li>• ESSP 596 – Request increase in number of credits from 1-15 to 24-48.</li> <li>• ESSP Ph.D. – Program requirement change                             <ul style="list-style-type: none"> <li>- Request increase in number of credits from 1-15 to 24-48 for ESSP 596.</li> <li>- Request decrease elective credits from 37-66 to 6-40.</li> </ul> </li> </ul>	

	<p><u>Motion:</u> "Move to approve both the course change and the program change". (Casler/Broedel)</p> <p><u>Vote:</u> Approve – 8      Abstain – 2</p> <p><u>Grad Faculty Nominations</u>                      <i>Discussant: Committee Members</i></p> <ul style="list-style-type: none"> <li>• <u>Assistant Membership Nominations:</u> One faculty member nominated. Committee agreed that the nominated members belong in the status of Associate Membership. Approved as Associate Faculty Member.</li> <li>• <u>Associate Membership Nominations:</u> One faculty member nominated and approved for Associate Membership</li> <li>• <u>Advance to Full Membership:</u> Seven faculty nominated. One member had questionable teaching experience/documentation. Committee agree to investigate and bring back result of same. The six remaining members approved to Advance to Full membership.</li> <li>• <u>Adjunct Membership:</u> Three faculty nominated. One faculty had unclear request of appointment. The committee agreed to investigate and bring back result for same. The two remaining members approved for Adjunct membership.</li> </ul>	<p><b>Approved</b></p>
<p>Matters Arising</p>	<p style="text-align: right;">Laura Look</p> <ul style="list-style-type: none"> <li>• Laura informed the committee that the name change, from "<b>The Graduate School</b>" to "<b>School of Graduate Studies</b>", had been approved by the state. It is effective immediately.</li> </ul>	
<p>Adjourn</p>	<p>Meeting Adjourned at 4:40 PM</p>	

*Kathleen Casbell*

Chair of Graduate Committee

*4 February 2013*

Date