

Graduate Committee Regular Meeting Minutes
 University of North Dakota
 November 4, 2013 – Montgomery, Room 20

Chairing the Meeting: Paul Todhunter

In attendance: Dana Harsell, Robert Newman, Ann Flower, Jesse Rhoades, James Casler, Glenda Lindseth, Slavka Antonova, Hans Broedel, Jodi Holen, Joshua Bronfman, Kyle Thorson, and Wayne Swisher

Not in attendance: Peggy Mohr and, Naima Kaabouch,

Others in attendance: Linda Campbell – Recording Secretary, Laura Look – Asst. to the Dean and Matthew Dungo - GSA

Agenda Item	Discussion	Action
Meeting Called to Order	3:07 PM	Paul Todhunter
Approval of Minutes	The minutes from September 16, 2013 <u>Motion:</u> “Move to approve minutes from the 10/14/2013 meeting with needed grammatical corrections”. <u>Vote:</u> Approved – Unanimous	Approved
Old Business	None	
New Business	<p><u>Aerospace Sciences</u> <u>Aviation</u></p> <ul style="list-style-type: none"> • Avit 999 – Dissertation <ul style="list-style-type: none"> ○ Request for a course change: 1-12 credits, repeatable to 18 credits. <p><u>Motion:</u> “Move to accept change as requested”. (Casler/Broedel) <u>Vote:</u> Approve – Unanimous</p>	<p><i>Discussant: James Casler</i></p> <p>Approved</p>

Matters Arising

• **Student Health Insurance** *Discussant: Wayne Swisher*
Blue Cross/Blue Shield terminated their contract, ending December 31, 2013. A committee has been formed and will make recommendations for another carrier. Students must re-enroll in January. University will continue to cover Graduate Assistants who are currently being covered by health insurance.

• **Curriculum Expectations**

The training session that Julie Anderson announced when she visited the Grad Committee, "*Writing Learning Outcomes & Assessment Plans that Meet Curriculum Committee Expectations*", has been changed to Thursday – Nov 21, 2013, 8:30-9:30 AM, in the River Valley Room of the Memorial Union.

• **SGS Dean Out of the Office**

Dr. Swisher will be out of the office during December 4th, 5th, and 6th to attend the Council of Graduate Schools Conference.

• **Program Reviews**

The programs listed are being reviewed by committee members that volunteered to take on the task. Dr. Swisher would like to have the self-study and the findings back before the end of the semester.

- (1) Master of Physician Assistant Studies – Antonova and Seddoh
- (2) Master of Science in Applied Economics – Todhunter and Casler

• **Higher Learning Commission Visit**

Dr. Swisher met with the commission members in three separate meetings

- (1) The Academic Cabinet Meeting
- (2) Assessment & Program Reviews
- (3) Assistanships and Tuition Waivers

Dr. Swisher did not hear any real concerns.

Meeting Adjourned 4:00 PM


Chair of Graduate Committee

11 - 18 - 2013
Date