

Graduate Committee Regular Meeting Minutes
 University of North Dakota
 January 26, 2015 – Montgomery, Room 20

Chairing the Meeting: Dana Harsell

In attendance: Hans Broedel, Josh Bronfman, Kim Kenville, Robert Newman, Andrew Quinn, Jesse Rhoades, Jan Stube, Margaret Zidon, and Wayne Swisher

Not in attendance: Chris Nelson, Naima Kaabouch, Ann Flower, and Paul Todhunter

Others in attendance: Deanna Melby – Recording Secretary, Laura Look – Asst. to the Dean

Agenda Item	Discussion	Action
Meeting Called to Order	3:08 PM	Dana Harsell
Approval of Minutes	The minutes from January 12, 2015 <i>Dana Harsell</i> (Kenville/Broedel) <u>Motion:</u> “Move to approve”. <u>Vote:</u> Approved – Unanimous	Approved
Old Business	None	
New Business	<p><u>Aerospace Science</u> <i>Discussant: Kim Kenville</i> <u>Aviation</u></p> <ul style="list-style-type: none"> • AVIT-MS: MS in Aviation <ul style="list-style-type: none"> ○ Request for change in program degree requirements – Domestic Air Law Specialization <ul style="list-style-type: none"> ▪ Change sentence to end with – “ <i>In order to receive this specialization:</i>” ▪ Add note: “<i>Law courses available on-campus...</i>” 	

Motion: "Move to approve".

(Kenville/Quinn)

Vote Approve - Unanimous

Approved

Computer Science

- CSci-PhD: PhD in Scientific Computing
 - Request for change in degree requirements
 - Change research credits to 1-21
 - Delete CSCI 452: Operating Systems II

Motion: "Move to approve".

(Kenville/Stube)

Vote: Approve – Unanimous

Approved

Space Studies

- SPST 500: Introduction to Orbital Mechanics
 - Request for change in pre-requisites
 - Request for change in terms offered
- SPST 501: Survey of Space Studies I
 - Request for change in course description
- SPTS 502: Survey of Space Studies II
 - Request for change in pre-requisites
 - Request for change in course description
- SPST 519: Closed Ecological systems for Life Support
 - Request for change in pre-requisites
 - Request for change in terms offered
- SPST 520: Asteroids, Meteorites and Comets
 - Request for change in pre-requisites
 - Request for change in terms offered
- SPST 521: The Planet Mars
 - Request for change in pre-requisites
 - Request for change in terms offered
- SPST 524: Current Topics in Astrobiology
 - Request for change in pre-requisites
 - Request for change in terms offered
- SPST 527: Extraterrestrial Resources
 - Request for change in pre-requisites

- Request for change in terms offered
- SPST 528: Space Environment and the Sun
 - Request for change in pre-requisites
 - Request for change in terms offered
- SPST 552: History of Astronomy and Cosmology
 - Request for change in pre-requisites
 - Request for change in terms offered
- SPST 561: Public Administration of Space Technology
 - Request for change in pre-requisites
 - Request for change in terms offered
- SPST 574: Remote Sensing in Developing Countries
 - Request for change in pre-requisites
 - Request for change in terms offered
- SPST 575: Remote Sensing Law and Policy
 - Request for change in co-requisites
 - Request for change in terms offered

Motion: *“Move to approve requests in courses SPST #(s) 500, 501, 502, 519, 520, 521, 524, 527, 528, 552, 561, 574, and 575”.* (Kenville/Zidon)

Vote: Approve – Unanimous

Approved

- SPST 508: Quality Engineering for the Space Industry
 - Request for a new course

Motion: *“Move to approve contingent upon attaching a ‘Budget Worksheet’ and correction of the syllabus”* (Kenville/Quinn)

Vote: Approve – Unanimous

Approved

- SPST 526: Advance Observational Astronomy
 - Request for change in title
 - Request for change in pre-requisites
 - Request for change in course description

Motion: *“Move to approve contingent upon a memo from Math Department for adding Math 165”.*

(Kenville/Broedel)

Vote: Approve – Unanimous

- SPST 542: Risk Management of Space Organizations
 - Request for a new course

Motion: “Move to approve contingent upon attaching a ‘Budget Worksheet’, and the syllabus renamed to reflect the new course number”. (Kenville/Stube)

Vote: Approve - Unanimous

Approved

Business
Economics

Discussant: Dana Harsell

- Econ 506: Econometrics
 - Request for a new course

Motion: “Move to approve request”. (Harsell/Kenville)

Vote: Approve – Unanimous

Approved

- ECON-MSAE: MS in Applied Economics
 - Request for change in admission requirements
 - Request for change in degree requirements

Motion: “Move to approve”. (Harsell/Stube)

Vote: Approve – Unanimous

Approved

Public Administration

- PA-MPA: Master of Public Administration
 - Request for change in degree requirements

Motion: “Move to approve request”. (Harsell/Quinn)

Vote: Approve Unanimous

Approved

Political Science/Public Administration

- POL 997 Independent Study
 - Request for change in grading

Motion: "Move to approve".

(Harsell/Quinn)

Vote: Approve – Unanimous

Approved

Education

Discussant: Margaret Zidon

Counseling & Counseling Psychology

- COUN 501: Ethics: Counseling and Counseling Psychology
 - Request for change in terms offered
 - Request for change in course description
- COUN 531: Psychology of Women, Gender and Development
 - Request for title change
 - Request for change in grading
- COUN 552: Counseling Psychology Professional Seminar I
 - Request for change in course description
- COUN 555: Advanced Psychometrics
 - Request for change in course description
- COUN 560: Supervision Theory and Technique
 - Request for change in pre-requisites
 - Request for change in terms offered
 - Request for change in course description
- COUN 583: Doctoral Practicum
 - Request for change in credit hours
 - Request for change in repeatable for credit, total credits allowed
 - Request for change in terms offered
 - Request for change in course description
- COUN-PhD: PhD in Counseling Psychology
 - Request for change in degree requirements

Motion: "Move to approve all request as a package".

(Zidon/Kenville)

Vote: Approve – Unanimous

Approved

Early Childhood Education

- EDU-ECE-MS: MS in Early Childhood Education
 - Request for change in program degree requirements

Motion: "Move to approve contingent upon corrections of deleted courses and a rationale of changes". (Zidon/Bronfman)

Vote: Approve – Unanimous

Approved

Fine Arts
Music

Discussant: Josh Bronfman

- MUSC 511: Chamber Music Literature
 - Request for a new course
- MUSC 512: Diction for Singers
 - Request for a new course
- MUSC 592: Individual Lessons: Collaborative Piano
 - Request for a new course.

Motion: "Move to approve MUSC 511 and MUSC 592". (Bronfman/Zidon)

Vote: Approve – Unanimous

Approved

Motion: "Move to table MUSC 512" (Bronfman/Kenville)

Vote: Approve – Unanimous

Tabled

Review of Graduate Faculty Nominations

Discussants: GC Members

**Committee chose to review the nominations by Reviewer*

Discussant: M. Zidon

- There was 1 nominee that applied for the status of Assistant. It was recommended by the committee that the status of Adjunct was better suited for the candidate.

Motion: "Move to approve recommendation of Adjunct Membership". (Zidon/Rhoades)

Vote: Approve – Unanimous

Approved

Discussant: R. Newman

- There was 1 nominee for Associate to Full Membership status.

Motion: "Move to approve nominee's request",

Vote: Approve – Unanimous

Discussant: A. Quinn

- There was 1 nominee that applied for the status of Associate Membership and 1 nominee that applied for Full Membership.

Approved

Motion: "Move to approve both nominees". (Quinn/Stube)

Vote: Approve – Unanimous

Discussant: J. Stube

- There were 2 nominees for Assistant Membership status, 1 nominee for Assistant to Associate Membership status, 1 nominee for Assistant to Full Membership status, and 2 nominees for Associate to Full Membership status.

Approved

Motion: "Move to approve all nominees at requested graduate faculty membership status". (Stube/Zidon)

Vote: Approve – Unanimous

**The remainder of the nominees were reviewed according to status.*

Approved

Adjunct

- There were 3 nominees requesting Adjunct Membership status.

Motion: "Move to approve". (Quinn/Bronfman)

Vote: Approve – Unanimous

Approved

Associate:

- There were 2 nominees requesting Associate Membership status.

Motion: "Move to approve". (Quinn/ Zidon)

	<u>Vote: Approve – Unanimous</u>	Approved
Matters Arising	<p style="text-align: right;"><i>Wayne Swisher</i></p> <p><u>Policy Change</u></p> <p>997 Independent Study – Credit hours allowed</p> <p><u>Motion:</u> “<i>Move to approve changing credit hours for 997, Independent Study, from 2 credits to 2- 4 credit.</i>” (Quinn/Bronfman)</p> <p><u>Vote: Approve – Unanimous</u></p>	Approved
	Meeting Adjourned at 4:47 PM	


 Chair of Graduate Committee

Date 2-2-15