

Graduate Committee Regular Meeting Minutes
 University of North Dakota
 April 27, 2015 – Montgomery, Room 20

Chairing the Meeting: Dana Harsell

In attendance: Hans Broedel, Chris Nelson, Robert Newman, Margaret Zidon, and Wayne Swisher

Not in attendance: Josh Bronfman, Ann Flower, Naima Kaabouch, Andrew Quinn, Jesse Rhoades, Jan Stube, and Paul Todhunter

Others in attendance: Linda Campbell – Recording Secretary, Laura Look – Asst. to the Dean, and Guest: Lynne Chalmers & Kathrine Ternas – T&L, Kanishka Marasinghe – Physics & Astrophysics

Agenda Item	Discussion	Action
Meeting Called to Order	3:14 PM	Dana Harsell
Approval of Minutes	<p style="text-align: right;"><i>Dana Harsell</i></p> <p>Since there failed to be a quorum at the meeting, there was not a call for the approval of the minutes. The minutes from the last meeting (March 30, 2015) will be approved at the next meeting.</p>	
Old Business	<p><u>Education</u> <i>Discussant: Margaret Zidon</i> <u>Teaching & Learning</u></p> <ul style="list-style-type: none"> • SPED 540, 541, 542, 543, 544, and 545 <p><i>*The curriculum items from the agenda were not covered in this meeting the guest from T&L were excused and invited to attend the next Grad Committee meeting.</i></p>	
New Business	<p><u>Discussion</u> <i>Discussant: Dana Harsell</i> <u>International Transcript Evaluations</u></p> <p>There was further discussion about the process that should be followed in evaluating transcripts from International students applying to SGS at UND. Dr. Marasinghe discussed the problem that would be encountered if WES evaluations were required from all International students, and he distributed a list of Peer institutions and the processes they follow in evaluating International transcripts. After considerable discussion, it was decided to continue this review</p>	

	<p>and to seek ways for making the transcript evaluations more efficient while maintaining the integrity of the application material, and without impeding prospective student's applications.</p>	
Matters Arising	<p style="text-align: right;"><i>Wayne Swisher</i></p> <ul style="list-style-type: none"> • There will be 3 program reviews that will need to be covered at the next GC meeting. Dr. Swisher will see that the information is sent out to the committee members and ensure that it is on the next agenda. • Dr. Swisher met with the Provost recently in reference to our past discussion on presenting and reviewing defenses. This will be brought again on the next agenda 	
	Meeting Adjourned at 4:01 PM	


 Chair of Graduate Committee

5-8-15
 Date